

**Manhattanville in West Harlem Implementation Plan Report
October 15, 2020 Submission**

Declaration Reference and Key Data

Obligation Section Number: **5.07(c)(vii)**

Obligation Title: **Graduate Scholarships for Elementary School Teachers**

Obligation Page Number: **54**

Obligation Trigger: **Acquisition by ESD or CU of all Initial Stage 1 Condemnation Parcel(s)**

Obligation Start Date: **March 12, 2012**

Obligation End Date: **March 12, 2038* (25 Years from Commencement)**

Obligation Status: **In Compliance**

Obligation

Graduate Scholarships for Elementary School Teachers. In an effort to enhance the quality of elementary school education within the local community, and as part of Columbia University's strong commitment to supporting quality education for the community, commencing with the acquisition by ESD or CU of all Initial Stage 1 Condemnation Parcels, and continuing for a 25-year period from commencement, CU shall establish three scholarships for qualified teachers to earn a master's degree in an appropriate field from Columbia University or Teacher's College. The three scholarships shall be awarded to qualified elementary school teachers either currently teaching within Community District 9 or interested in teaching elementary school within Community District 9. A maximum of three scholarships shall be in force at any given time with a cumulative maximum of 18 credits per year. Recipients of the scholarships: a) must be admitted to the masters program of choice; b) agree to teach within Community District 9 for five years after they commence their participation in the scholarship program; and c) meet related criteria of the NYCDOE, the United Federation of Teachers, and/or the local school principal.

*The first graduate scholarship recipient enrolled in classes in 2013, one year after the trigger date. Therefore, this obligation will be in effect until 2038, 25 years from the commencement of the obligation implementation. This commitment will be reviewed in consultation with ESD with the intent of modifying and/or renewing the program in 2021.

Evidence of Compliance

1. Annual report

Columbia University's Implementation Plan and all supporting documentation are made available on the Columbia Neighbors Webpage at <https://neighbors.columbia.edu/content/community-commitments>.

Manhattanville in West Harlem Implementation Plan Report

October 15, 2020 Submission

EOC Checklist for Obligation 5.07(c)(vii):

Please check to verify EOC items submitted for review.

- ☐
1. Annual report

Monitor's Notes / Comments:

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Status:

 Please check to indicate the status of Obligation 5.07(c)(vii):

- ☐ In Compliance
- ☐ In Progress
- ☐ Not In Compliance
- ☐ Not Triggered

Annual Report: Graduate Scholarships for Elementary School Teachers

State Submission Annual Reporting Period: **October 2019 - September 2020**

#	Academic Year	Name of Recipient	Program	Entrance Date	Total Credits Awarded	Total Credits Used	Degree/ Program Completion Date
1	2013-2014		Public School Administration	July 2013	36	36	August 2014
	2014-2015*						
2	2015-2016**		Curriculum and Teaching	September 2015	18	10	May 2017
3	2016-2017		Health Education	September 2016	18	30	August 2018
	September 2017			18			
	2018-2019		Doctorate of Health Education	September 2018	18	9	Anticipated: January 2021
4	2019-2020		Literacy Specialist	September 2019	12	12	Anticipated: May 2021
	2020-2021			September 2020	18	In progress	
5	2019-2020		Literacy Specialist	September 2019	12	12	Anticipated: May 2021
	2020-2021			September 2020	18	In progress	
				Total:	168	109	

The cumulative maximum of 18 credits per academic year makes it likely that only one student will be awarded a scholarship annually due to the master's degree program credit requirements. The recruitment and selection processes continue to be modified going forward. It is anticipated that depending on the program selected by the scholarship recipient and requirements of the specific program selected, there could be a need to adjust the recruitment process annually to meet the need.

As a one-time exception, approved by Empire State Development, scholarship recipient #3, [REDACTED], was granted a partial scholarship for the 2019-2020 Academic Year to continue her studies at the doctorate level. She was awarded 18 credits for use in Academic Year 2018-2019 but only utilized 9 credits during that time period. As was previously agreed upon, the scholarship was awarded to two new recipients in Academic Year 2019-2020. These same two recipients were selected to continue their scholarships for Academic Year 2020-2021. As per consultation with Empire State Development and in order to meet the program needs of these two recipients, more than 18 credits were awarded for Academic Years 2019-2020 and 2020-2021.

* [REDACTED] accelerated her matriculation and was able to utilize 36 (two years' worth) credits in a little less than 18 months. As a result, no new scholarship was awarded in school year 2014-2015.

[REDACTED] was awarded 18 credits for use in Academic Year 2015-2016. [REDACTED] utilized 10 of these credits and then chose to use other credits she received from having a student teacher in her classroom to cover the remainder of her courses.

Additional Supporting Documentation

- Announcement regarding availability of scholarships
- Application for Enrollment in Scholarship Program
- Applicant Pool
- Letter to scholarship recipient(s)
- Letter of acceptance from scholarship recipient(s)

Master's Degree Scholarships for Elementary School Teachers



To help support and enhance the quality of elementary school education within the local community, Columbia University offers scholarships with a cumulative maximum of 18 credits per year for qualified elementary school teachers to earn a Master's Degree in an appropriate field from Columbia University or Teachers College.

Each graduate scholarship applicant must be:

- a) Certified to teach elementary education in the State of New York.
- b) Admitted or pending admission to a Master's Degree program at Columbia University or Teachers College.
- c) Committed to teach for five years within Community District 9.
- d) Approved by the New York City Department of Education, the United Federation of Teachers, and/or their local school principal.

For information, email [**projx@columbia.edu**](mailto:projx@columbia.edu)

Graduate Scholarships for Elementary School Teachers

In an effort to support and enhance the quality of elementary school education within the local community, Columbia University offers scholarships with a cumulative maximum of 18 credits per year for qualified elementary school teachers to earn a Master's Degree in an appropriate field from Columbia University or Teachers College.

Applicant Eligibility Requirements

Each graduate scholarship applicant must be:

- a. **Certified** to teach elementary education in the State of New York.
- b. **Admitted** or pending admission to a Master's Degree program at Columbia University or Teachers College.
- c. **Committed** to teach for five years within Community District 9.
- d. **Approved** by the New York City Department of Education, the United Federation of Teachers, and/or their local school principal.

For more information please e-mail
projx@columbia.edu

Graduate Scholarships for Elementary School Teachers Application for Enrollment in Scholarship Program

In an effort to support and enhance the quality of elementary school education within the local community, Columbia University offers scholarships with a cumulative maximum of 18 credits per year for qualified elementary school teachers to earn a Master's Degree from Columbia University or Teachers College.

Applicant Eligibility Requirements

Each graduate scholarship applicant must be:

- a. **Certified** to teach elementary education in the State of New York.
 - b. **Admitted** or pending admission to a Master's Degree program at Columbia University or Teachers College.
 - c. **Committed** to teach for five years within Community District 9.
 - d. **Approved** by the New York City Department of Education, the United Federation of Teachers, and/or their local school principal.
-

Application Requirements Checklist

Each graduate scholarship applicant must provide the following required documents:

- ☐ Completed application form (see page 3)
- ☐ Copy of elementary education certification. Applicable certifications include:
 - Initial Certificate for Childhood Education (Grades 1-6) or
 - Initial Certificate for Middle School Education (Grades 5-9)
- ☐ Letter of admission or proof of application to a Master's Degree program at Columbia University or Teachers College
- ☐ Letter of five-year teaching commitment
 - Letter must express applicant's commitment to teach within Community District 9 for five years after they complete their participation in the scholarship program.
- ☐ Letter of candidacy endorsement from local elementary school principal
 - Letter from local elementary school principal must approve the candidacy of each prospective scholarship recipient in writing to be considered for a graduate scholarship.

**Graduate Scholarships for Elementary School Teachers
Application for Enrollment in Scholarship Program**

Application Process

1. Interested applicants are required to completed the enclosed application (page 3) and submit the required documentation to be considered eligible for a scholarship.
 2. Columbia University will interview applicants to determine the teaching commitment of each prospective scholarship recipient.
-

Application Deadline

Application deadline for Fall 2020 is June 26, 2020.

Contact Information

For more information regarding Graduate Scholarships for Elementary School Teachers program, please e-mail projx@columbia.edu or visit the Columbia University Manhattanville Benefits and Amenities Webpage: <http://manhattanville.columbia.edu/community/benefits-and-amenities/graduate-scholarships-elementary-school-teachers>

Graduate Scholarships for Elementary School Teachers
Application for Enrollment in Scholarship Program

In order to be considered for a scholarship, you must complete and sign the following application form along with all required documentation listed on page 1 of this application packet. All application items must be submitted as a complete package.

Contact Information

Full Name: _____

Home Address: _____

City, State, Zip Code: _____

E-mail Address: _____

Phone Number: _____

Teaching Experience

Name of School Where Currently Employed: _____

Grade Level Currently Teaching: _____

Number of Years Teaching: _____

Please list all Relevant Teaching Certifications: _____

Master's Program

Master's Program applied to at Columbia University or Teachers College:

Status of Application (Please circle one): **Admitted** **Awaiting Decision**

Total Number of Credits Required for Program: _____

Number of Credits Enrolled in this Year (if known): _____

Graduate Scholarships for Elementary School Teachers Application for Enrollment in Scholarship Program

Master's Program (continued)

Have you applied for this scholarship before? (Please circle one): Yes No

If Yes, how many credits were you granted? _____

Short Answer Questions

Please explain why you want to receive this scholarship:

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Short Answer Questions (continued)

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Signature: _____ **Date:** _____

Graduate Scholarships for Elementary School Teachers Scholarship Program

APPLICANT POOL

1. Columbia Secondary School for Math, Science, and Engineering (CSS-MSE)

Grades Served: 6-12

Location: 425 West 123rd Street, New York, NY 10027

Condition Satisfied:	Condition Required:
<p>Since elementary school education is Grades 1-6 and CSS-MSE serves grades 6-12, then teachers of Grade 6 at CSS-MSE would be eligible to apply for a graduate scholarship.</p> <p>If a CSS-MSE elementary school teacher is eligible for a graduate scholarship, then s/he would be able to provide either a Childhood Education Certificate (Grades 1-6) or a Middle School Education Certificate (Grades 5-9). This means there will be a certification overlap for Grade 6 for teachers from CSS-MSE.</p> <ul style="list-style-type: none"> CSS-MSE elementary school teachers would fulfill the requirement that they be “qualified elementary school teachers either currently teaching within Community District 9 or interested in teaching elementary school within Community District 9”. 	<ul style="list-style-type: none"> Qualified elementary school teachers must be accepted into a master’s degree program from the pre-approved list of programs. CSS-MSE elementary school teachers would meet the eligibility requirement, but the scholarship recipient would still need to make a 5 year commitment to teach within Community District 9. CSS-MSE elementary school teachers would need to fulfill the requirement that they meet the criteria of the NYCDOE, the United Federation of Teachers, and/or the local school principal.

2. Teachers College Community School (TCCS)

Grades Served: PreK-3 (School will phase in an additional grade every year to PreK-8)

Location: 168 Morningside Ave, New York, NY 10027

Condition Satisfied:	Condition Required:
<p>If elementary education is Grades 1-6 and TCCS currently serves Grades PreK-3, then teachers of Grades 1, 2, or 3 at TCCS would be eligible to apply for a graduate scholarship. If a TCCS elementary school teacher is eligible for a graduate scholarship, then s/he must be able to provide a Childhood Education Certificate (Grades 1-6).</p> <p>TCCS elementary school teachers would fulfill the requirement that they be “qualified elementary school teachers either currently teaching within Community District 9 or interested in teaching elementary school within Community District 9.”</p>	

**Graduate Scholarships for Elementary School Teachers
Scholarship Program**

Condition Satisfied:	Condition Required:
TCCS elementary school teachers would fulfill the requirement that they meet the criteria of the NYCDOE, the United Federation of Teachers, and/or the local school principal.	TCCS elementary school teachers would meet the eligibility requirement, but the scholarship recipient would still need to make a 5 year commitment to teach within Community District 9.

SCHOLARSHIP AVAILABILITY

The maximum annual scholarship to be awarded will cover 18 credits. In many cases, this will limit the number of scholarships to one annually which may be renewed until the completion of the selected Master's Degree. Individual programs may have a restriction on the number of credits that must be taken annually and can impact the number of scholarships awarded. Further explanation follows:

- a) 1 scholarship for 18 credits = 18 credits
- b) 2 scholarships for 9 credits ea. = 18 credits
- c) 3 scholarships for 6 credits ea. = 18 credits
- d) Or any other combination equaling 18 credits annually.

FOR CONSIDERATION:

Outreach:

Outreach will begin with the Columbia Secondary School for Math Science and Engineering as well as the Teacher's College Community School. After at least five years, Columbia will re-evaluate to determine if additional outreach might be necessary.

Eligibility

A qualified elementary school teacher, who has not yet been admitted to a Master's degree program, can still apply for a graduate scholarship, but their scholarship award will be contingent on their graduate program acceptance.

Graduate Scholarships for Elementary School Teachers Scholarship Program

NEW YORK STATE TEACHING REQUIREMENTS

Certified Teacher requirements:

- All states require a minimum of a bachelor's degree in education to become a certified teacher.¹
- New York State requires teachers to obtain a master's degree in teaching (or a related discipline) within five years of the completion of their initial degree.²

NY State Type of Certificates:

- Initial: the entry-level teaching certificate issued for a specific subject and grade level. It is valid for five years (with the possibility of a time extension if you are eligible). During this five-year period, you must obtain a Professional Certificate which requires a minimum of three years of experience and a Master's degree.³
- Professional: the second-level teaching certificate. A holder of an Initial certificate must apply to the New York State Department of Education (SED) for the Professional certificate upon completion of requirements.⁴

NY State Teaching Certificates (that would be applicable):

- Initial Certificate in Childhood Education (Grades 1-6)
- Initial Certificate in Middle School Education (Grades 5-9)

¹ <http://certificationmap.com/states/new-york-teacher-certification/>

² <http://certificationmap.com/states/new-york-teacher-certification/>

³ <http://schools.nyc.gov/Offices/DHR/TeacherPrincipalSchoolProfessionals/Certification/Teacher+and+School+Professional+Certification.htm>

⁴ <http://schools.nyc.gov/Offices/DHR/TeacherPrincipalSchoolProfessionals/Certification/Teacher+and+School+Professional+Certification.htm>

COLUMBIA UNIVERSITY
IN THE CITY OF NEW YORK

OFFICE OF THE PROVOST

July 31, 2020



Dear [REDACTED],

I am pleased to again offer you the Graduate Scholarship for Elementary School Teachers for this coming academic year. Congratulations on your accomplishments this past academic year, as well as on your continued receipt of this scholarship, which represents Columbia's commitment to elementary school education within the local community and to the professional development of teachers within the community's schools.

This scholarship will cover the cost of tuition for your studies towards the completion of a Master of Arts in Literacy Specialist degree at Teachers College for the 2020–2021 academic year. The scholarship also covers your registration fees.

For this coming year, we are pleased to increase the number of credits you may have covered by the scholarship to a total of 18. You may use these credits during the fall 2020, spring 2021, and summer 2021 terms. Please note that this number of credits is an exception that we will be able to provide only for the 2020–2021 academic year.

Please send an email back to my office confirming the following:

- Your acceptance of the scholarship for Academic Year 2020–2021;
- The number of credits you expect to complete in this academic year;
- Your anticipated graduation date;
- Your commitment to teach within CD9 for five years following receipt of the degree, pursuant to the terms of the scholarship.

I wish you continued success in your studies at Teachers College, and offer my deep appreciation for your work on behalf of the children of upper Manhattan.

Sincerely,

Ira Katznelson
Interim Provost

From: [REDACTED]
To: [Office of the Provost](#)
Cc: [REDACTED]
Subject: Re: Graduate Scholarship for Elementary School Teachers
Date: Monday, August 10, 2020 5:23:46 PM

[CAUTION: External e-mail]

Hello,

Thank you so much for this scholarship! I will continue to accept this scholarship for the 2020-2021 year. I'm expecting to use 14 credits during the academic year with an anticipated graduation date of May 2021. I commit to teach within CD9 for 5 years after completing my degree.

[REDACTED]
On Fri, Jul 31, 2020 at 3:18 PM Office of the Provost <officeoftheprovost@columbia.edu> wrote:

Dear [REDACTED]

Please find attached a letter from Interim Provost Ira Katznelson regarding the Graduate Scholarship for Elementary School Teachers.

Please let us know if you have any questions.

Office of the Provost

205 Low Library

212-854-2403

provost@columbia.edu

[This email originated from outside of the Columbia University network. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

Q7.



Graduate Scholarships for Elementary School Teachers Commitment Form

Q1. Please confirm your commitment to teach within Community District 9 for five years following receipt of degree.

- ☒ I confirm my commitment to teach within Community District 9 for five years

Q2. Periodically, we may need to confirm your matriculation at Teachers College and/or Columbia University. Please confirm your agreement to respond to queries from Columbia University regarding the status of your matriculation.

- ☒ I agree to respond to queries from Columbia University regarding the status of my matriculation

Q3. Please confirm your agreement to respond to keep Columbia University apprised of your anticipated completion date.

- ☒ I agree to respond to keep Columbia University apprised of my anticipated completion date.

Q4. Please confirm your agreement to send an email to projx@columbia.edu when all of your awarded credits have been utilized, confirming the completion of your scholarship.

- ☒ I agree to send an email to projx@columbia.edu when all of my awarded credits have been utilized, confirming the completion of my scholarship.

Q5. Please use your mouse or finger to sign below:



Location Data

Location: ([40.742904663086](#), [-73.93920135498](#))

Source: GeolIP Estimation



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IN THE CITY OF NEW YORK

OFFICE OF THE PROVOST

July 31, 2020



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This scholarship will cover the cost of tuition for your studies towards the completion of a Master of Arts in Literacy Specialist degree at Teachers College for the 2020-2021 academic year. The scholarship also covers your registration fees.

For this coming year, we are pleased to increase the amount of credits you may have covered by the scholarship to a total of 18. You may use these credits during the fall 2020, spring 2021, and summer 2021 terms. Please note that this number of credits is an exception that we will be able to provide only for the 2020–2021 academic year.

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I wish you continued success in your studies at Teachers College, and offer my deep appreciation for your work on behalf of the children of upper Manhattan.

Sincerely,

Ira Katznelson
Interim Provost

From: [REDACTED]
To: [REDACTED]
Subject: Re: Graduate Scholarship for Elementary School Teachers
Date: Wednesday, August 19, 2020 1:13:36 PM

[CAUTION: External e-mail]

[REDACTED],

My apologies; I think we're communicating on 2 different emails, I don't check this one regularly. I received the letter. I am confirming that I will be using the 18 credits for Fall 2020, Spring 2021 & Summer 2021 and I am committed to teaching within Community District 9 for the five years to follow.

As for the graduation date, I'm still waiting to hear back from my advisor to see if I'm missing any courses!

Thank you so much for your help & support. I greatly appreciate it. Have a great day! Stay safe.

Best,

[REDACTED]

On Fri, Aug 14, 2020 at 1:22 PM [REDACTED] > wrote:

Hi [REDACTED]

Hope all is well. I just wanted to check in that you had received the below email with the attached letter confirming the continuation of your scholarship for the 2020-2021 academic year.

Please confirm that you will be accepting the scholarship, the number of credits you expect to take and your anticipated graduation date. Please also affirm your commitment to teach within Community District 9 for five years following completion of your degree.

Thank you,

[REDACTED]

From: Office of the Provost <officeoftheprovost@columbia.edu>

Date: Friday, July 31, 2020 at 3:19 PM

To: [REDACTED]

Cc: [REDACTED]

Subject: Graduate Scholarship for Elementary School Teachers

Dear [REDACTED],

Please find attached a letter from Interim Provost Ira Katznelson regarding the Graduate Scholarship for Elementary School Teachers.

Please let us know if you have any questions.

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Q5. Please use your mouse or finger to sign below:

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Location Data

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Source: GeolIP Estimation

