

**Manhattanville in West Harlem Implementation Plan Report  
October 15, 2019 Submission**

**Declaration Reference and Key Data**

Obligation Section Number: **5.07(c)(vii)**

Obligation Title: **Graduate Scholarships for Elementary School Teachers**

Obligation Page Number: **54**

Obligation Trigger: **Acquisition by ESD or CU of all Initial Stage 1 Condemnation Parcel(s)**

Obligation Start Date: **March 12, 2012**

Obligation End Date: **March 12, 2038\* (25 Years from Commencement)**

Obligation Status: **In Compliance**

**Obligation**

*Graduate Scholarships for Elementary School Teachers.* In an effort to enhance the quality of elementary school education within the local community, and as part of Columbia University's strong commitment to supporting quality education for the community, commencing with the acquisition by ESD or CU of all Initial Stage 1 Condemnation Parcels, and continuing for a 25-year period from commencement, CU shall establish three scholarships for qualified teachers to earn a master's degree in an appropriate field from Columbia University or Teacher's College. The three scholarships shall be awarded to qualified elementary school teachers either currently teaching within Community District 9 or interested in teaching elementary school within Community District 9. A maximum of three scholarships shall be in force at any given time with a cumulative maximum of 18 credits per year. Recipients of the scholarships: a) must be admitted to the masters program of choice; b) agree to teach within Community District 9 for five years after they commence their participation in the scholarship program; and c) meet related criteria of the NYCDOE, the United Federation of Teachers, and/or the local school principal.

\*The first graduate scholarship recipient enrolled in classes in 2013, one year after the trigger date. Therefore, this obligation will be in effect until 2038, 25 years from the commencement of the obligation implementation. This commitment will be reviewed in consultation with ESD with the intent of modifying and/or renewing the program in 2021.

**Evidence of Compliance**

1. Annual report

Columbia University's Implementation Plan and all supporting documentation are made available on the Community Services Webpage at <http://manhattanville.columbia.edu/community/benefits-and-amenities>.

**Manhattanville in West Harlem Implementation Plan Report**  
**October 15, 2019 Submission**

**EOC Checklist for Obligation 5.07(c)(vii):**

Please check to verify EOC items submitted for review.

- 1. Annual report

**Monitor’s Notes / Comments:**

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**Status:**

Please check to indicate the status of Obligation 5.07(c)(vii):

- In Compliance
- In Progress
- Not In Compliance
- Not Triggered

**Annual Report: Graduate Scholarships for Elementary School Teachers**

State Submission Annual Reporting Period: **October 2018 - September 2019**

#	Academic Year	Name of Recipient	Program	Entrance Date	Total Credits Awarded	Credits Used to Date	Total Credits Used	Degree/ Program Completion Date
1	2013-2014	██████████	Public School Administration	July 2013	36	36	36	August 2014
	2014-2015*							
2	2015-2016	██████████	Curriculum and Teaching	September 2015	18	10	10**	May 2017
3	2016-2017 2017-2018	██████████	Health Education	September 2016	36	30	30	August 2018
4	2018-2019	██████████	Doctorate of Health Education	September 2018	18	9	9	Anticipated: January 2021
5	2019-2020	██████████	Literacy Specialist	September 2019	6	<i>In process</i>	<i>In process</i>	Anticipated: May 2021
6		██████████	Literacy Specialist	September 2019	6	<i>In process</i>	<i>In process</i>	Anticipated: May 2021

No more than three scholarships can be in force at any given time with a cumulative maximum of 18 credits per school year. The cumulative maximum of 18 credits per school year makes it likely that only one scholarship will be awarded annually due to the Master’s Degree Program credit requirements.

Scholarship recipients #3 and #4 are the same person, as a one time exception, approved by Empire State Development, was granted to this individual to continue their studies at the doctorate level.

*\*The recruitment process was being refined during Academic Year 2014-2015, and continues to be modified going forward. It is anticipated that depending on the program selected by the scholarship recipient and requirements of the specific program selected, there could be a need to adjust the recruitment process annually to meet the obligation. In the case of ██████████, she accelerated her participation and was able to utilize 36 (two years’ worth) credits in a little less than 18 months. As a result, no new scholarship was awarded in school year 2014-2015.*

*\*\*██████████ was awarded 18 credits to use in Academic year 2015-2016. ██████████ utilized 10 of these credits and then chose to use credits she received from having a student teacher in her classroom to cover the rest of her courses.*

**Additional Supporting Documentation**

- Announcement regarding availability of scholarships
- Application for Enrollment in Scholarship Program
- Applicant Pool
- Letter to scholarship recipient(s)
- Letter of acceptance from scholarship recipient(s)

# Master's Degree Scholarships for Elementary School Teachers



To help support and enhance the quality of elementary school education within the local community, Columbia University offers scholarships with a cumulative maximum of 18 credits per year for qualified elementary school teachers to earn a Master's Degree in an appropriate field from Columbia University or Teachers College.

Each graduate scholarship applicant must be:

- a) Certified to teach elementary education in the State of New York.
- b) Admitted or pending admission to a Master's Degree program at Columbia University or Teachers College.
- c) Committed to teach for five years within Community District 9.
- d) Approved by the New York City Department of Education, the United Federation of Teachers, and/or their local school principal.

For information, email [projx@columbia.edu](mailto:projx@columbia.edu)

# Graduate Scholarships for Elementary School Teachers

In an effort to support and enhance the quality of elementary school education within the local community, Columbia University offers scholarships with a cumulative maximum of 18 credits per year for qualified elementary school teachers to earn a Master's Degree in an appropriate field from Columbia University or Teachers College.

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## Applicant Eligibility Requirements

Each graduate scholarship applicant must be:

- a. **Certified** to teach elementary education in the State of New York.
- b. **Admitted** or pending admission to a Master's Degree program at Columbia University or Teachers College.
- c. **Committed** to teach for five years within Community District 9.
- d. **Approved** by the New York City Department of Education, the United Federation of Teachers, and/or their local school principal.

For more information please e-mail  
[projx@columbia.edu](mailto:projx@columbia.edu)

## Graduate Scholarships for Elementary School Teachers Application for Enrollment in Scholarship Program

*In an effort to support and enhance the quality of elementary school education within the local community, Columbia University offers scholarships with a cumulative maximum of 18 credits per year for qualified elementary school teachers to earn a Master's Degree from Columbia University or Teachers College.*

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### Applicant Eligibility Requirements

Each graduate scholarship applicant must be:

- a. **Certified** to teach elementary education in the State of New York.
  - b. **Admitted** or pending admission to a Master's Degree program at Columbia University or Teachers College.
  - c. **Committed** to teach for five years within Community District 9.
  - d. **Approved** by the New York City Department of Education, the United Federation of Teachers, and/or their local school principal.
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### Application Requirements Checklist

Each graduate scholarship applicant must provide the following required documents:

- Completed application form (see page 3)
- Copy of elementary education certification. Applicable certifications include:
  - Initial Certificate for Childhood Education (Grades 1-6) or
  - Initial Certificate for Middle School Education (Grades 5-9)
- Letter of admission or proof of application to a Master's Degree program at Columbia University or Teachers College
- Letter of five-year teaching commitment
  - Letter must express applicant's commitment to teach within Community District 9 for five years after they complete their participation in the scholarship program.
- Letter of candidacy endorsement from local elementary school principal
  - Letter from local elementary school principal must approve the candidacy of each prospective scholarship recipient in writing to be considered for a graduate scholarship.

**Graduate Scholarships for Elementary School Teachers  
Application for Enrollment in Scholarship Program**

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**Application Process**

1. Interested applicants are required to completed the enclosed application (page 3) and submit the required documentation to be considered eligible for a scholarship.
  2. Columbia University will interview applicants to determine the teaching commitment of each prospective scholarship recipient.
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**Application Deadline**

**Application deadline for Fall 2019 is June 28, 2019.**

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**Contact Information**

For more information regarding Graduate Scholarships for Elementary School Teachers program, please e-mail [projx@columbia.edu](mailto:projx@columbia.edu) or visit the Columbia University Manhattanville Benefits and Amenities Webpage: <http://manhattanville.columbia.edu/community/benefits-and-amenities/graduate-scholarships-elementary-school-teachers>

**Graduate Scholarships for Elementary School Teachers  
Application for Enrollment in Scholarship Program**

*In order to be considered for a scholarship, you must complete and sign the following application form along with all required documentation listed on page 1 of this application packet. All application items must be submitted as a complete package.*

**Contact Information**

<b>Full Name:</b> _____
<b>Home Address:</b> _____
<b>City, State, Zip Code:</b> _____
<b>E-mail Address:</b> _____
<b>Phone Number:</b> _____

**Teaching Experience**

<b>Name of School Where Currently Employed:</b> _____
<b>Grade Level Currently Teaching:</b> _____
<b>Number of Years Teaching:</b> _____
<b>Please list all Relevant Teaching Certifications:</b> _____
_____
_____
_____

**Master's Program**

<b>Master's Program applied to at Columbia University or Teachers College:</b> _____
<b>Status of Application (Please circle one):</b> <b>Admitted</b> <b>Awaiting Decision</b>
<b>Total Number of Credits Required for Program:</b> _____
<b>Number of Credits Enrolled in this Year (if known):</b> _____



**Graduate Scholarships for Elementary School Teachers  
Application for Enrollment in Scholarship Program**

**Master's Program (continued)**

Have you applied for this scholarship before? (Please circle one):      Yes              No

If Yes, how many credits were you granted? \_\_\_\_\_

**Short Answer Questions**

**Please explain why you want to receive this scholarship:**

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**Graduate Scholarships for Elementary School Teachers  
Application for Enrollment in Scholarship Program**

**Short Answer Questions (continued)**

**Please describe your commitment to teach for five years within Community District 9:**

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*I certify that all of the statements in this application are true and complete to the best of my knowledge.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Graduate Scholarships for Elementary School Teachers Scholarship Program

### APPLICANT POOL

#### 1. Columbia Secondary School for Math, Science, and Engineering (CSS-MSE)

Grades Served: 6-12

Location: 425 West 123<sup>rd</sup> Street, New York, NY 10027

Condition Satisfied:	Condition Required:
<p>Since elementary school education is Grades 1-6 and CSS-MSE serves grades 6-12, then <b>teachers of Grade 6</b> at CSS-MSE would be eligible to apply for a graduate scholarship.</p> <p>If a CSS-MSE elementary school teacher is eligible for a graduate scholarship, then s/he would be able to provide either a Childhood Education Certificate (Grades 1-6) or a Middle School Education Certificate (Grades 5-9). This means there will be a certification overlap for Grade 6 for teachers from CSS-MSE.</p> <ul style="list-style-type: none"> <li>CSS-MSE elementary school teachers would fulfill the requirement that they be “qualified elementary school teachers either currently teaching within Community District 9 or interested in teaching elementary school within Community District 9”.</li> </ul>	<ul style="list-style-type: none"> <li>Qualified elementary school teachers must be accepted into a master’s degree program from the pre-approved list of programs.</li> <li>CSS-MSE elementary school teachers would meet the eligibility requirement, but the scholarship recipient would still need to make a 5 year commitment to teach within Community District 9.</li> <li>CSS-MSE elementary school teachers would need to fulfill the requirement that they meet the criteria of the NYCDOE, the United Federation of Teachers, and/or the local school principal.</li> </ul>

#### 2. Teachers College Community School (TCCS)

Grades Served: PreK-3 (School will phase in an additional grade every year to PreK-8)

Location: 168 Morningside Ave, New York, NY 10027

Condition Satisfied:	Condition Required:
<p>If elementary education is Grades 1-6 and TCCS currently serves Grades PreK-3, then teachers of Grades 1, 2, or 3 at TCCS would be eligible to apply for a graduate scholarship. If a TCCS elementary school teacher is eligible for a graduate scholarship, then s/he must be able to provide a Childhood Education Certificate (Grades 1-6).</p> <p>TCCS elementary school teachers would fulfill the requirement that they be “qualified elementary school teachers either currently teaching within Community District 9 or interested in teaching elementary school within Community District 9.”</p>	

**Graduate Scholarships for Elementary School Teachers  
Scholarship Program**

<b>Condition Satisfied:</b>	<b>Condition Required:</b>
TCCS elementary school teachers would fulfill the requirement that they meet the criteria of the NYCDOE, the United Federation of Teachers, and/or the local school principal.	TCCS elementary school teachers would meet the eligibility requirement, but the scholarship recipient would still need to make a 5 year commitment to teach within Community District 9.

**SCHOLARSHIP AVAILABILITY**

The maximum **annual** scholarship to be awarded will cover 18 credits. In many cases, this will limit the number of scholarships to one annually which may be renewed until the completion of the selected Master’s Degree. Individual programs may have a restriction on the number of credits that must be taken annually and can impact the number of scholarships awarded. Further explanation follows:

- a) 1 scholarship for 18 credits = 18 credits
- b) 2 scholarships for 9 credits ea. = 18 credits
- c) 3 scholarships for 6 credits ea. = 18 credits
- d) Or any other combination equaling 18 credits annually.

**FOR CONSIDERATION:**

**Outreach:**

Outreach will begin with the Columbia Secondary School for Math Science and Engineering as well as the Teacher’s College Community School. After at least five years, Columbia will re-evaluate to determine if additional outreach might be necessary.

**Eligibility**

A qualified elementary school teacher, who has not yet been admitted to a Master’s degree program, can still apply for a graduate scholarship, but their scholarship award will be contingent on their graduate program acceptance.

## Graduate Scholarships for Elementary School Teachers Scholarship Program

### **NEW YORK STATE TEACHING REQUIREMENTS**

Certified Teacher requirements:

- All states require a minimum of a bachelor's degree in education to become a certified teacher.<sup>1</sup>
- New York State requires teachers to obtain a master's degree in teaching (or a related discipline) within five years of the completion of their initial degree.<sup>2</sup>

NY State Type of Certificates:

- Initial: the entry-level teaching certificate issued for a specific subject and grade level. It is valid for five years (with the possibility of a time extension if you are eligible). During this five-year period, you must obtain a Professional Certificate which requires a minimum of three years of experience and a Master's degree.<sup>3</sup>
- Professional: the second-level teaching certificate. A holder of an Initial certificate must apply to the New York State Department of Education (SED) for the Professional certificate upon completion of requirements.<sup>4</sup>

NY State Teaching Certificates (that would be applicable):

- Initial Certificate in Childhood Education (Grades 1-6)
- Initial Certificate in Middle School Education (Grades 5-9)

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<sup>1</sup> <http://certificationmap.com/states/new-york-teacher-certification/>

<sup>2</sup> <http://certificationmap.com/states/new-york-teacher-certification/>

<sup>3</sup> <http://schools.nyc.gov/Offices/DHR/TeacherPrincipalSchoolProfessionals/Certification/Teacher+and+School+Professional+Certification.htm>

<sup>4</sup> <http://schools.nyc.gov/Offices/DHR/TeacherPrincipalSchoolProfessionals/Certification/Teacher+and+School+Professional+Certification.htm>

COLUMBIA UNIVERSITY  
IN THE CITY OF NEW YORK

JOHN H. COATSWORTH  
PROVOST

August 23, 2019

[REDACTED]  
[REDACTED]  
[REDACTED]

Dear [REDACTED],

Congratulations on your selection as a recipient of the Graduate Scholarship for Elementary School Teachers. This scholarship represents Columbia's commitment to enhance the quality of elementary school education within the local community and to support the professional development of teachers within the community's schools.

This scholarship will cover the costs of tuition for your studies towards the completion of a Master of Arts in Literacy Specialist at Teachers College for the 2019-2020 Academic Year. The scholarship also covers your registration fees. Please send a letter back to my office confirming the following:

- Confirm your acceptance of the scholarship;
- List the name of the graduate program in which you are enrolled;
- Provide the number of credits you expect to complete in Academic Year 2019-2020;
- Affirm your commitment to teach within CD9 for five years following receipt of the degree, pursuant to the terms of the fellowship.

I wish you continued success in your studies at Teachers College, and offer my deep appreciation for your work on behalf of the children of upper Manhattan.

Sincerely,



John H. Coatsworth

**From:** [REDACTED]  
**To:** [Provost](#)  
**Cc:** [REDACTED]  
**Subject:** Re: Graduate Scholarship for Elementary School Teachers  
**Date:** Tuesday, August 27, 2019 7:17:29 PM

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Good evening,

I am writing to accept the terms of this scholarship. I am enrolled in the Literacy Specialist program and expect to complete between 12-18 credits this year. Thank you so much for this opportunity!

[REDACTED]

On Mon, Aug 26, 2019 at 4:24 PM Provost <[Provost@columbia.edu](mailto:Provost@columbia.edu)> wrote:

Dear [REDACTED]

Please find attached a letter from Provost Coatsworth regarding the Graduate Scholarship for Elementary School Teachers.

Please let us know if you have any questions.

Office of the Provost

205 Low Library

212-854-2404

[provost@columbia.edu](mailto:provost@columbia.edu)

Q7.



## Graduate Scholarships for Elementary School Teachers Commitment Form

Q1. Please confirm your commitment to teach within Community District 9 for five years following receipt of degree.

- I confirm my commitment to teach within Community District 9 for five years

Q2. Periodically, we may need to confirm your matriculation at Teachers College and/or Columbia University. Please confirm your agreement to respond to queries from Columbia University regarding the status of your matriculation.

- I agree to respond to queries from Columbia University regarding the status of my matriculation

Q3. Please confirm your agreement to respond to keep Columbia University apprised of your anticipated completion date.

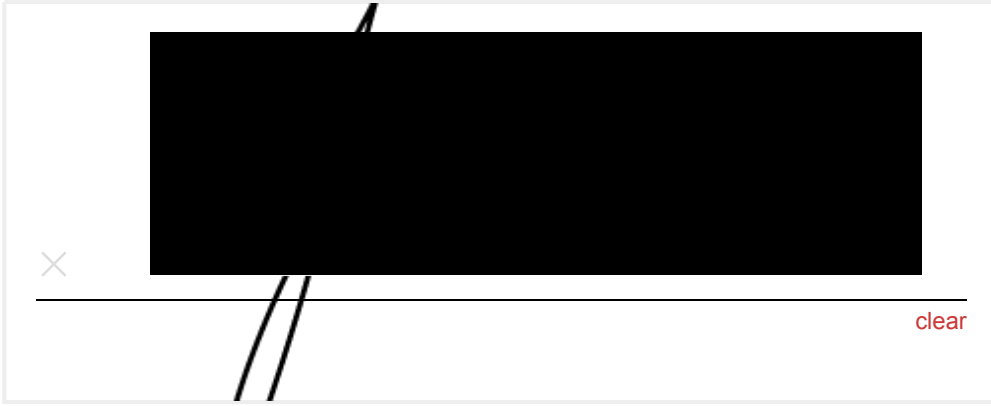
- I agree to respond to keep Columbia University apprised of my anticipated completion date.

Q4. Please confirm your agreement to send an email to [projx@columbia.edu](mailto:projx@columbia.edu) when all of your awarded credits have been utilized, confirming the completion of your scholarship.

- I agree to send an email to [projx@columbia.edu](mailto:projx@columbia.edu) when all of my awarded credits have been utilized, confirming the completion of my scholarship.

Q5. Please use your mouse or finger to sign below:

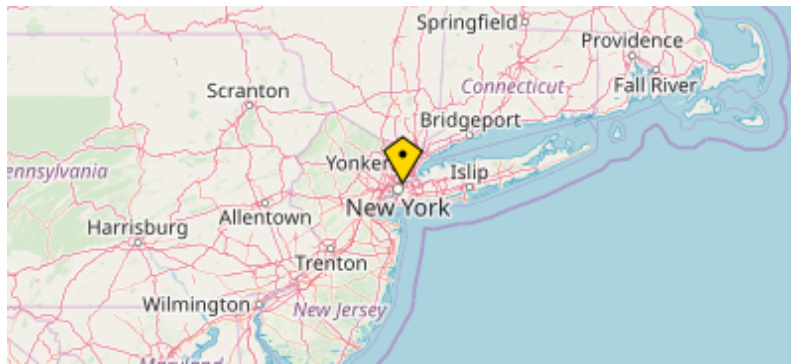




**Location Data**

**Location:** [Redacted]

**Source:** GeolIP Estimation



COLUMBIA UNIVERSITY  
IN THE CITY OF NEW YORK

JOHN H. COATSWORTH  
PROVOST

August 23, 2019

[REDACTED]  
[REDACTED]  
[REDACTED]

Dear [REDACTED]

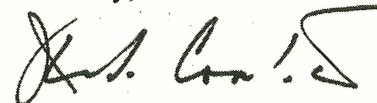
Congratulations on your selection as a recipient of the Graduate Scholarship for Elementary School Teachers. This scholarship represents Columbia's commitment to enhance the quality of elementary school education within the local community and to support the professional development of teachers within the community's schools.

This scholarship will cover the costs of tuition for your studies towards the completion of a Master of Arts in Literacy Specialist at Teachers College for the 2019-2020 Academic Year. The scholarship also covers your registration fees. Please send a letter back to my office confirming the following:

- Confirm your acceptance of the scholarship;
- List the name of the graduate program in which you are enrolled;
- Provide the number of credits you expect to complete in Academic Year 2019-2020;
- Affirm your commitment to teach within CD9 for five years following receipt of the degree, pursuant to the terms of the fellowship.

I wish you continued success in your studies at Teachers College, and offer my deep appreciation for your work on behalf of the children of upper Manhattan.

Sincerely,



John H. Coatsworth

**From:** [REDACTED]  
**To:** [Provost](#)  
**Cc:** [REDACTED]  
**Subject:** Re: Graduate Scholarship for Elementary School Teachers  
**Date:** Monday, August 26, 2019 9:51:22 PM

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Good evening,

Thank you so much! I am writing to confirm my acceptance of this scholarship. I am enrolled in the Literacy Specialist Program at Teachers College. I am expected to complete a total of 12 credits in the Academic School Year 2019-2020 (Fall semester: 6 credits & Spring semester: 6 credits). I am committed to teaching within CD9 for five years following receipt of the degree, pursuant of the fellowship.

Please let me know if this email is sufficient notice of my acceptance or if another more formal form of notice is necessary. Have a good night!

Best,

[REDACTED]

On Mon, Aug 26, 2019 at 4:25 PM Provost <[Provost@columbia.edu](mailto:Provost@columbia.edu)> wrote:

Dear [REDACTED],

Please find attached a letter from Provost Coatsworth regarding the Graduate Scholarship for Elementary School Teachers.

Please let us know if you have any questions.

Office of the Provost

205 Low Library

212-854-2404

[provost@columbia.edu](mailto:provost@columbia.edu)

Q7.



## Graduate Scholarships for Elementary School Teachers Commitment Form

Q1. Please confirm your commitment to teach within Community District 9 for five years following receipt of degree.

- I confirm my commitment to teach within Community District 9 for five years

Q2. Periodically, we may need to confirm your matriculation at Teachers College and/or Columbia University. Please confirm your agreement to respond to queries from Columbia University regarding the status of your matriculation.

- I agree to respond to queries from Columbia University regarding the status of my matriculation

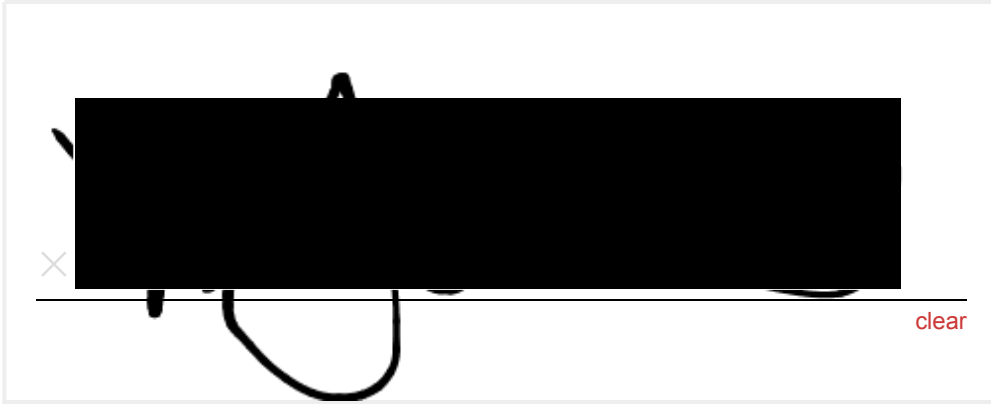
Q3. Please confirm your agreement to respond to keep Columbia University apprised of your anticipated completion date.

- I agree to respond to keep Columbia University apprised of my anticipated completion date.

Q4. Please confirm your agreement to send an email to [projx@columbia.edu](mailto:projx@columbia.edu) when all of your awarded credits have been utilized, confirming the completion of your scholarship.

- I agree to send an email to [projx@columbia.edu](mailto:projx@columbia.edu) when all of my awarded credits have been utilized, confirming the completion of my scholarship.

Q5. Please use your mouse or finger to sign below:



### Location Data

**Location:** [REDACTED]

**Source:** GeolIP Estimation

