

**Manhattanville in West Harlem Implementation Plan Report  
October 15, 2015 Submission**

**Declaration Reference and Key Data**

Obligation Section Number: **5.07(c)(xv)**

Obligation Title: **Outreach for Disconnected Youth**

Obligation Page Number: **55**

Obligation Trigger: **Acquisition by ESD or CU of all Initial Stage 1 Condemnation Parcel(s)**

Obligation Start Date: **March 12, 2012**

Obligation End Date: **March 12, 2038\* (8 Year Pilot; 25 Years from Commencement)**

Obligation Status: **In Compliance**

**Obligation: Innovation/Changed Conditions**

In accordance with the Declaration of Covenants and Restrictions Section 5.08, Obligation 5.07 (c)(xv) is modified to clarify the obligation. In general, the scope of services to be provided has not been changed.

*Outreach for Disconnected Youth.* Commencing with the acquisition by ESD or CU of all Initial Stage 1 Condemnation Parcels, CU, through its community service partner, Community Impact, shall target outreach, to identify and engage disconnected youth in the community, ages 16-24 who have not completed high school or obtained a GED, in order to enroll them at no cost in existing NYCDOE high school programs or GED programs. Community Impact offers one of New York's premiere GED programs and continues to successfully engage at the community level with disconnected youth. For youth successfully completing the GED program, CU will make a good faith effort to place qualified youth in positions with CU. In the event that Community Impact ceases to operate its GED initiatives, CU will identify a position to conduct outreach and coordinate with other organizations offering GED services to the targeted age group. The program will be reviewed by CU and ESD after eight years and, if effective, will be continued, subject to subsequent reviews of effectiveness for 25 years from commencement.

\* Planning activities were still ongoing upon the obligation trigger date. Outreach for disconnected youth was conducted in 2013, one year after the trigger date. Therefore, this obligation will be in effect until 2038, 25 years from the commencement of the obligation implementation.

**Evidence of Compliance**

1. Link to GED Program
2. Position job description and employee name
3. Annual report

Columbia University's Implementation Plan and all supporting documentation are made available on the Community Services Webpage at <http://manhattanville.columbia.edu/community-services>. For more information about communications and outreach efforts regarding the obligations, please refer to the Annual Community Outreach and Communications Report, which is also available on the Community Services Webpage.



## Outreach for Disconnected Youth

### Link to GED Program:

<http://communityimpact.columbia.edu/our-programs/tasc-ged-program>

The screenshot shows the top navigation bar of the Community Impact website. The header includes 'Columbia University Home', 'SERVICES WE OFFER', 'DONATE', and a search icon. Below the header is the 'Community Impact AT COLUMBIA UNIVERSITY' logo and a menu with 'ISSUES & IMPACT', 'OUR PROGRAMS', 'GET INVOLVED', 'SUPPORT US', and 'ABOUT US'. The main content area features a blue banner with the text 'Home > Our Programs > Adult Education > TASC / GED Program' and a large title 'TASC / GED Program'.

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### About High School Equivalency (TASC / GED)

Our TASC classes help adults achieve high school equivalency diplomas and move on to college and employment. Our classes currently prepare students for the TASC (Test Assessing Secondary Completion), the exam that replaced the former GED test in New York State in 2014. Volunteers teach classes in the subject areas of the TASC exam: Literature, Writing, Mathematics, Science and Social Studies.

Classes are Monday - Thursday from 10:30am - 1:00pm (AM Session), and 6:00pm - 8:30pm (PM Session).

#### Interested in registering for classes?

Please complete our [pre-registration form](#) and indicate your interest in the TASC / GED program.

You may also contact our Earl Hall Office to inquire about placement test dates, at (212) 854-1492.

#### Interested in volunteering as a tutor/teacher for ESL?

If so, please complete our [volunteer interest form](#). Volunteer commitment is 3-4 hours/week, M-F, day/evening at Earl Hall, and other sites at Columbia University and Barnard College.

For more information on the TASC / GED Program:

Earl Hall Office Phone: (212) 854-1492

AM TASC Coordinator, Rendolph Walker: [rw2344@columbia.edu](mailto:rw2344@columbia.edu)

PM TASC Coordinator, April Frazier: [afrazier4285@gmail.com](mailto:afrazier4285@gmail.com)

### Our Programs

#### ADULT EDUCATION

- COLLEGE ROAD
- COLLEGE PREP COURSES
- ENGLISH AS A SECOND LANGUAGE (ESL)
- JOB ROAD
- PRE-REGISTRATION/ INTEREST FORM
- SPANISH GED

#### TASC / GED PROGRAM

#### EMERGENCY SERVICES

#### HEALTH & ENVIRONMENT

#### LEADERSHIP

#### YOUTH

### Support CI Today!

Your support allows us to bring high-quality services to the Morningside Heights and Washington Heights communities.

**Associate Vice President, Community-Based Initiatives  
And Special Advisor, Workforce Development**

Grade UGR

Associate Vice President, Community-Based Initiatives And Special Advisor, Workforce Development reports directly to the Executive Vice President, Government & Community Affairs and supports the strategic goals of the University with special attention to coordination of community-based initiatives; employment/workforce issues and federal governmental relations associated with the University's proposed expansion into Manhattanville. The Associate Vice President, Community-Based Initiatives and Special Advisor, Workforce Development will organize, manage, develop and implement associated programs, with the Office of the Executive Vice President Government & Community Affairs and providing information about available government resources. These resources might include but not be limited to grants and/or joint venture opportunities. The position requires frequent contact with the New York City and State, and Federal Departments of Education, New York State Department of Labor, community-based organizations, and government sponsored workforce development agencies, community leaders, public officials, as well as University officials, staff and consultants. In addition, activities include providing consulting services related to workforce development to community and faith based organizations located in upper Manhattan. The incumbent will work closely with the Office of Projects and Grants to coordinate all research. The incumbent will lead, manage and deliver high-value solutions across multiple areas related to community and public sector involvement in which the university is a stakeholder. The incumbent will apply skills in areas such as team-building, effective time management methods, data gathering, project and system integration and creative problem solving. The incumbent will lead projects and extended project teams to assess gaps, analyze needs, gather business requirements, define functional requirements and priorities, research and identify solutions; develop, present and execute comprehensive project plans, including tracking and reporting project status, and managing milestones, control gates and schedules. The incumbent will ensure achievement of effective technical solutions, and verify the solutions meet the objectives and priorities; and clear communications between the Office of the President/Office of Government & Community Affairs/University and project teams throughout all project phases. The incumbent will be required to be a senior professional with a background in academic administration, preferably with experience in community outreach and/or public programs.

**Qualifications**

Bachelor's degree required. Master's degree preferred. A minimum of 8 - 10 years' related experience required. He or she will have a background in urban affairs, academic administration, government agency or a related field. He/she will have fluency and expertise in educational policy, workforce development, vocational and adult education, and community collaborations, particularly as these relate to diverse or underserved communities or populations. Must be able to work with minimal supervision and to exercise independent judgment.

## Annual Report: Outreach for Disconnected Youth

State Submission Annual Reporting Period: **October 2014 - September 2015**

Disconnected Youth are defined as individuals between the ages of 16-24 who are not employed and who have not completed high school or obtained a GED.

Although led by the Office of Government & Community Affairs (GCA), program management includes a consortium of University or University-affiliated offices including the Columbia University Employment Center and Community Impact, a University sponsored non-profit providing workforce development and GED programs.

Count	Month	Name	High School/GED	CU Engagement/Referral
1	October 2014	[REDACTED]	N	Referred to: Community Impact
2	October 2014	[REDACTED]	N	Referred to: Community Impact
3	October 2014	[REDACTED]	N	Referred to: Community Impact
4	October 2014	[REDACTED]	N	Referred to: Community Impact
5	October 2014	[REDACTED]	N	Referred to: Community Impact
6	October 2014	[REDACTED]	N	Referred to: Community Impact
7	October 2014	[REDACTED]	N	Referred to: Community Impact
8	October 2014	[REDACTED]	N	Referred to: Community Impact
9	October 2014	[REDACTED]	N	Referred to: Community Impact
10	October 2014	[REDACTED]	N	Referred to: Community Impact
11	October 2014	[REDACTED]	N	Referred to: Community Impact
12	October 2014	[REDACTED]	N	Referred to: Community Impact
13	October 2014	[REDACTED]	N	Referred to: Community Impact
14	October 2014	[REDACTED]	N	Referred to: Community Impact
15	October 2014	[REDACTED]	N	Referred to: Community Impact
16	October 2014	[REDACTED]	N	Referred to: Community Impact
17	October 2014	[REDACTED]	N	Referred to: Community Impact
18	October 2014	[REDACTED]	N	Referred to: Community Impact
19	October 2014	[REDACTED]	N	Referred to: Community Impact
20	October 2014	[REDACTED]	N	Referred to: Community Impact
21	October 2014	[REDACTED]	N	Referred to: Community Impact
22	October 2014	[REDACTED]	N	Referred to: Community Impact
23	October 2014	[REDACTED]	N	Referred to: Community Impact
24	October 2014	[REDACTED]	N	Referred to: Community Impact
25	October 2014	[REDACTED]	N	Referred to: Community Impact
26	October 2014	[REDACTED]	N	Referred to: Community Impact
27	October 2014	[REDACTED]	N	Referred to: Community Impact
28	October 2014	[REDACTED]	N	Referred to: Community Impact
29	October 2014	[REDACTED]	N	Referred to: Community Impact
30	October 2014	[REDACTED]	N	Referred to: Community Impact
31	October 2014	[REDACTED]	N	Referred to: Community Impact
32	October 2014	[REDACTED]	N	Referred to: Community Impact
33	October 2014	[REDACTED]	N	Referred to: Community Impact
34	October 2014	[REDACTED]	N	Referred to: Community Impact
35	October 2014	[REDACTED]	N	Referred to: Community Impact
36	October 2014	[REDACTED]	N	Referred to: Community Impact
37	October 2014	[REDACTED]	N	Referred to: Community Impact
38	October 2014	[REDACTED]	N	Referred to: Community Impact
39	October 2014	[REDACTED]	N	Referred to: Community Impact
40	October 2014	[REDACTED]	N	Referred to: Community Impact
41	October 2014	[REDACTED]	N	Referred to: Community Impact
42	October 2014	[REDACTED]	N	Referred to: Community Impact
43	October 2014	[REDACTED]	N	Referred to: Community Impact
44	October 2014	[REDACTED]	N	Referred to: Community Impact
45	October 2014	[REDACTED]	N	Referred to: Community Impact

46	October 2014		N	Referred to: Community Impact
47	October 2014		N	Referred to: Community Impact
48	October 2014		N	Referred to: Community Impact
49	October 2014		N	Referred to: Community Impact
50	October 2014		N	Referred to: Community Impact
51	October 2014		N	Referred to: Community Impact
52	November 2014		Y	Referred to: Community Impact
53	November 2014		Y	Referred to: Community Impact
54	November 2014		Y	Referred to: Community Impact
55	November 2014		Y	Referred to: Community Impact
56	November 2014		Y	Referred to: Community Impact
57	November 2014		Y	Referred to: Community Impact
58	January 2015		Y	Referred to: Community Impact
59	January 2015		N	Referred to: Community Impact
60	January 2015		Y	Referred to: Community Impact
61	February 2015		Y	Referred to: Community Impact
62	February 2015		Y	Referred to: Community Impact
63	February 2015		Y	Referred to: Community Impact
64	February 2015		Y	Referred to: Community Impact
65	February 2015		Y	Referred to: Community Impact
66	February 2015		Y	Referred to: Community Impact
67	February 2015		Y	Referred to: Community Impact
68	February 2015		Y	Referred to: Community Impact
69	February 2015		Y	Referred to: Community Impact
70	February 2015		Y	Referred to: Community Impact
71	February 2015		Y	Referred to: Community Impact
72	February 2015		Y	Referred to: Community Impact
73	February 2015		Y	Referred to: Community Impact
74	February 2015		Y	Referred to: Community Impact
75	February 2015		Y	Referred to: Community Impact
76	February 2015		Y	Referred to: Community Impact
77	February 2015		Y	Referred to: Community Impact
78	February 2015		Y	Referred to: Community Impact
79	February 2015		Y	Referred to: Community Impact
80	February 2015		Y	Referred to: Community Impact
81	February 2015		Y	Referred to: Community Impact
82	February 2015		Y	Referred to: Community Impact
83	February 2015		Y	Referred to: Community Impact
84	February 2015		Y	Referred to: Community Impact
85	February 2015		Y	Referred to: Community Impact
86	February 2015		Y	Referred to: Community Impact
87	February 2015		Y	Referred to: Community Impact
88	February 2015		Y	Referred to: Community Impact
89	February 2015		Y	Referred to: Community Impact
90	February 2015		Y	Referred to: Community Impact
91	February 2015		Y	Referred to: Community Impact
92	February 2015		Y	Referred to: Community Impact
93	February 2015		Y	Referred to: Community Impact
94	February 2015		Y	Referred to: Community Impact
95	April 2015		N	Referred to: Community Impact
96	June 2015		Y	Referred to: Community Impact
97	June 2015		Y	Referred to: Community Impact
98	June 2015		Y	Referred to: Community Impact
99	June 2015		Y	Referred to: Community Impact
100	June 2015		N	Referred to: Community Impact
101	June 2015		N	Referred to: Community Impact

102	June 2015		N	Referred to: Community Impact
103	July 2015		N	Referred to: Community Impact
104	July 2015		N	Referred to: Community Impact
105	July 2015		N	Referred to: Community Impact
106	July 2015		Y	Referred to: Community Impact
107	July 2015		Y	Referred to: Community Impact
108	July 2015		Y	Referred to: Community Impact
109	July 2015		Y	Referred to: Community Impact
110	July 2015		N	Referred to: Community Impact
111	July 2015		N	Referred to: Government & Community Affairs
112	July 2015		N	Referred to: Government & Community Affairs
113	July 2015		N	Referred to: Government & Community Affairs
114	August 2015		Y	Referred to Employment Information Center
115	August 2015		Y	Referred to Employment Information Center
116	August 2015		Y	Referred to: Community Impact
117	August 2015		Y	Referred to: Community Impact
118	August 2015		Y	Referred to Employment Information Center
119	August 2015		Y	Referred to: Community Impact
120	August 2015		No Response	Referred to: Community Impact
121	August 2015		N	Referred to: Community Impact
122	August 2015		N	Referred to: Community Impact
123	August 2015		N	Referred to: Community Impact
124	August 2015		N	Referred to: Community Impact
125	August 2015		N	Referred to: Community Impact
126	August 2015		N	Referred to: Community Impact
127	August 2015		N	Referred to: Community Impact
128	August 2015		N	Referred to: Community Impact
129	August 2015		N	Referred to: Community Impact
130	August 2015		N	Referred to: Community Impact
131	August 2015		N	Referred to: Community Impact
132	August 2015		N	Referred to: Community Impact
133	August 2015		N	Referred to: Community Impact
134	August 2015		N	Referred to: Community Impact
135	August 2015		N	Referred to: Community Impact
136	August 2015		N	Referred to: Community Impact
137	August 2015		N	Referred to: Community Impact
138	August 2015		N	Referred to: Community Impact
139	August 2015		N	Referred to: Community Impact
140	August 2015		N	Referred to: Community Impact
141	August 2015		N	Referred to: Community Impact
142	August 2015		N	Referred to: Community Impact
143	August 2015		N	Referred to: Community Impact
144	August 2015		N	Referred to: Community Impact
145	August 2015		N	Referred to: Community Impact
146	August 2015		N	Referred to: Community Impact
147	September 2015		No Response	Referred to: Government & Community Affairs
148	September 2015		N	Referred to: Government & Community Affairs
149	September 2015		N	Referred to: Government & Community Affairs
150	September 2015		N	Referred to: Government & Community Affairs

**Additional Supporting Documentation**

- Letter to Community Impact
- GED Program Flyer
- List of Career & College Readiness Outreach & Workshops offered

# COLUMBIA UNIVERSITY

IN THE CITY OF NEW YORK

OFFICE OF GOVERNMENT AND COMMUNITY AFFAIRS

April 11, 2013

[REDACTED]  
[REDACTED]  
Community Impact  
105 Earl Hall, MC 2010  
2980 Broadway  
New York, NY 10027

Dear [REDACTED]:

We are so pleased that the Office of Government and Community Affairs and Community Impact have agreed to partner in connection with the outreach program for local youth. This e-mail outlines the program we have discussed, and attached is a flyer we have designed and plan to circulate to promote the program.

Based upon your current programming, the Office of Government and Community Affairs and Community Impact will work together to identify and engage disconnected youth in the community, ages 16-24, who have not completed high school or obtained a GED, in order to enroll them at no cost in Community Impact's existing GED program. Upon completion of the GED program, individuals will be referred for skills training, internships and work based learning opportunities through Community Impact, Columbia and other community based organizations. Columbia will make a good faith effort to place qualified individuals completing the program in positions at the University.

The Office of Government and Community Affairs will refer local candidates inquiring about a GED to Community Impact. Community Impact will report to Columbia periodically as to the number of local youth candidates enrolled in its GED program, including, to the extent possible, how they were referred to the program.

I will coordinate the program and placement efforts on behalf of Columbia and as we discussed, provide a series of Employability Competency Training Workshops to disconnected youth enrolled in the Community Impact GED program.

If this letter accurately describes the program we have discussed, please indicate such in with your signature below.

Very truly yours,

[REDACTED]

[REDACTED]  
Special Advisor, Workforce Development

[REDACTED]  
Community Impact .



## **GED Education Courses for Local Youth (ages 16 – 24)**

### **GED ADVANCE / COLLEGE ROAD**

Community Impact (CI) offers a GED experience that goes beyond the average GED classroom. Traditional classes are supplemented with the classes and services of CI's College Road program. These classes bridge the gap between GED pre and post-secondary education and provide students with the tools they will need to be successful in college, career training, and the workplace. The goal at Community Impact is not only to enable students to attain their High School Equivalency Diploma, but to prepare them to enroll in higher education by producing students who are able to think critically and speak and write articulately. To achieve this, College Road classes include:

Tutoring • Math Lab • Writing Lab • Core & Community • College Preparation • Mentoring • College Counseling

**Classes meet Monday through Thursday from 10:30am-1:00pm or 6:00pm - 8:30pm**

### **Registration Information For GED / GED Advance**

Local youth, ages 16 – 24 may register for GED classes and take the placement tests throughout the year to be put on the wait list for the upcoming semester; however, admission is granted at the beginning of each semester (September, February, and June).



For More Information, Contact Ted Gershon at (212)854-1116

<b>Career and College Readiness Workshops Offered</b>			
<b>Month</b>	<b>Date</b>	<b>Organization</b>	<b>Address</b>
<b>August 2014</b>	Wednesday, August 6, 1:30pm	Community Impact	302 Hamilton Hall, CU Campus
	Wednesday, August 20, 3 – 5pm	CU Employment Center	3180 Broadway New York, NY 10027
<b>September 2014</b>	Wednesday, September 17, 3 – 5pm	CU Employment Center	3180 Broadway New York, NY 10027
	Thursday, September 18, 6pm	WHGA – Harriet Tubman Shelter	138 W 143rd St New York, NY 10030
	Tuesday, September 27, 12pm	WHGA – Convent Shelter	26 Convent Ave New York, NY 10027
	Tuesday, September 27, 6pm	WHGA – Convent Shelter	26 Convent Ave New York, NY 10027
<b>October 2014</b>	Wednesday, October 8	WHGA – Convent Shelter	26 Convent Ave New York, NY 10027
	Wednesday, October 15, 3 – 5pm	CU Employment Center	3180 Broadway New York, NY 10027
	Tuesday, October 7	West Side Campaign Against Hunger	263 W 86th St New York, NY 10024
<b>November 2014</b>	Wednesday, November 5	WHGA - NYCHA Randolph Houses	251 W 114th St New York, NY 10026
<b>January 2015</b>	Wednesday, January 14, 10:00 - 11:30am	Convent Ave. Shelter	26 Convent Ave New York, NY 10027
	Wednesday, January 21	CU Employment Center	3180 Broadway New York, NY 10027
	Tuesday, January 27, 1pm	West Harlem Residence	138 W 143rd St New York, NY 10030
<b>February 2015</b>	Wednesday, February 25	CU Employment Center	3180 Broadway New York, NY 10027
<b>March 2015</b>	Wednesday, March 18	CU Employment Center	3180 Broadway New York, NY 10027
	Monday, March 23	Convent Avenue Family Living Shelter	34 Convent Ave New York, NY 10027
<b>April 2015</b>	Wednesday, April 15, 2 pm	CU Employment Center	3180 Broadway New York, NY 10027
	Friday, April 24, 4-5pm	Double Discovery	Hamilton Hall, Columbia University
<b>May 2015</b>	Wednesday, May 13, 2pm	CU Employment Center	3180 Broadway New York, NY 10027
<b>June 2015</b>	Wednesday, June 17, 2pm	CU Employment Center	3180 Broadway New York, NY 10027



**COLUMBIA UNIVERSITY**  
IN THE CITY OF NEW YORK

# College and Career Readiness Workshops

## Employment Skills and Rules for Workplace Success

Choosing a Workforce Provider, College Readiness,  
Interview Skills • Keys to Workplace Success • GED  
What You Need to Know Before You Apply

**Date:** Wednesday, November 5th

**Time:** 2:00pm

**Location:** Randolph House  
251 West 114<sup>th</sup> St., 1<sup>st</sup> Floor, Room 1A  
NY, NY 10026

Sponsored by Columbia University's Office of  
Government and Community Affairs

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For more information, please contact Columbia University's Office  
of Government and Community Affairs at (212) 854-1116.