Declaration Reference and Key Data
Obligation Section Number: 5.07(c)(xxv)(A)
Obligation Page Number: 58
Obligation Trigger: Acquisition by ESD or CU of all Initial Stage 1 Condemnation Parcel(s)
Obligation Start Date: March 12, 2012
Obligation End Date: March 12, 2037 (25 Years from Commencement of the Center’s Full Operation)
Obligation Status: In Compliance

Obligation
The Columbia Employment Information Center (CEIC) will provide access to Columbia’s job listings with detailed descriptions of job qualifications, including a regularly updated information hotline to provide callers with information relating to Columbia’s employment opportunities and continuing counsel and assistance to local residents seeking employment with Columbia. (1 of 6 services provided by the Center identified in Declaration item number 5.07(c)(xxv).)

Evidence of Compliance
1. Link to website for CEIC job listings
2. CEIC hotline phone number (212-851-1551)

Columbia University’s Implementation Plan and all supporting documentation are made available on the Community Services Webpage at www.columbia.edu/communityservices. For more information about communications and outreach efforts regarding the obligations, please refer to the Annual Community Outreach and Communications Report, which is also available on the Community Services Webpage.
EOC Checklist for Obligation 5.07(c)(xxv)(A):

Please check to verify EOC items submitted for review.

☐ 1. Link to website for CEIC job listings
☐ 2. CEIC hotline phone number (212-851-1551)

Monitor’s Notes / Comments:

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Status:
Please check to indicate the status of Obligation 5.07(c)(xxv)(A):

☐ In Compliance
☐ In Progress
☐ Not In Compliance
☐ Not Triggered
Columbia Employment Information Center (CEIC)

Link to website for CEIC job listings:
https://jobs.columbia.edu/applicants/jsp/shared/frameset/Frameset.jsp?time=1335193183562
Our workshops are focused on preparing job seekers. Participants receive both detailed materials about the topics presented and hands-on practice sessions with members of our team.

**Topics include:**
- résumé and cover letter development
- interview skills
- job search strategies
- dressing for success on an interview

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We are also pleased to offer a series of online training programs in English and Spanish. These programs are designed to assist participants with their job readiness skills and overall career development.

**Online training topics include:**
- communication skills
- business skills
- personal development skills
- participating in teams
- sales and customer service
- leadership
- administrative professional skills
- project management foundations
- desktop software

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You can learn more about us at [www.community-jobs.columbia.edu](http://www.community-jobs.columbia.edu).

We invite you to visit the Employment Information Center and learn more about the opportunities at Columbia University.

The Center is open Monday through Friday, 9 a.m. to 5 p.m., and is conveniently located at 3180 Broadway, just south of 125th Street. Although walk-ins are welcome, we also welcome you to call [212-851-1551](tel:212-851-1551) and make an appointment or e-mail communityjobs@columbia.edu.

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The Employment Information Center is easily accessible by public transportation: take the #1 subway line or the M4 or M104 bus to 125th Street, just steps from the Center.

www.community-jobs.columbia.edu • 3180 Broadway • 212-851-1551
communityjobs@columbia.edu
Nuestros talleres en persona se enfocan en preparar a los solicitantes de empleo. Los participantes reciben materiales con información detallada sobre los tópicos presentados en las sesiones con nuestro personal.

**Tópicos incluidos:**
- Resumé y carta de presentación
- Preparación de la entrevista
- Estrategias para la búsqueda de trabajo
- Vistiendo bien para la entrevista de trabajo

**PROGRAMAS EN LÍNEA**

También ofrecemos una serie de programas de entrenamiento en inglés y español en el Internet. Estos programas están designados para ayudar a los participantes a desarrollar sus habilidades para el trabajo y para el desarrollo de una carrera.

Los tópicos de los entrenamientos en línea incluyen:
- Habilidades de comunicación
- Habilidades de negocios
- Desarrollo de habilidades personales
- Trabajo en equipo
- Ventas y atención al cliente
- Liderazgo
- Desarrollo de habilidades profesionales
- Desarrollo de proyectos
- Desarrollo de software
- Habilidades de comunicación
- Habilidades de negocios
- Desarrollo de habilidades personales
- Trabajo en equipo
- Ventas y atención al cliente

**PLANEE UNA VISITA**


Le invitamos a visitar el Centro de Información de Empleo y a conocer más sobre las oportunidades de trabajo en la Universidad de Columbia.

El Centro está abierto de lunes a viernes de 9:00 a.m. a 5:00 p.m., y está localizado en 3180 Broadway y la calle 125. Aunque puede visitarlo sin previa cita, le invitamos a que se comunique al 212-851-1551 para hacer una cita.

**Vistemos:**
- Centro de Información de Empleo
- 3180 Broadway
- 212-851-1551
- community-jobs@columbia.edu

Lunes a viernes de 9:00 a.m. a 5 p.m.

El Centro de Información de Empleo es fácilmente accesible usando transporte público: tome la línea 1 del subway o los autobuses M4 o M104 a la calle 125.
HARLEM'S HEAVEN HATS ON THE RUNWAY FOR FASHION WEEK

Harlem designer Evetta Petty of Harlem's Heaven Hats showed her Spring/Summer 2013 Hat collection on September 16, 2012. Harlem's Heaven's show was a part of New York City Fashion Week that showcased National and International artists and designers.

The Harlem's Heaven line of hats is focused on architectural shapes, oversized flower blossoms and fanciful silhouettes. The ongoing theme was "Whimsical Headwear" showcasing the excitement and allure of hats. The show took place at Dance sport in New York City to a packed house of well appointed fashionistas.

Harlem's Heaven is located at 2538 Adam Clayton Powell, Jr. Blvd (at W 147th Street). For more info call (212)491-7706 or visit online at www.HarlemHeaven.com

HUE-MAN FEATURES HIP HOP ARTIST T.I.
BOOK SIGNING AT CHOCOLAT RESTAURANT

By Peter Cooper/photournalist

Hiphop recording artist T.I. touched down in Harlem on September 19th for a book signing of his latest book entitled "Trouble & Triumph: A Novel of Power & Beauty." The signing was coordinated by Hue-Man Bookstore as part of their pop up series and held at Chocolat Restaurant, located at 2217 Frederick Douglass Boulevard.

"Trouble & Triumph: A Novel of Power & Beauty: A Love Story of Life on the Streets." The novel is a collaboration with David Ritz and continues where the first epic left off, uncovering power struggles on the rise to chasing dreams. 

Hue-Man Hats owner, Evetta Petty, "is an important for the community that establishments like this and Hue-Man bookstores partner together to make things like this happen."

The majority of the crowd was a younger generation and as Ellis eloquently expressed, "Reading is probably one of the most important things for a student to learn in school, you have to read in order to learn, there is no way around it. So I think this is a good example of somebody reading and putting that knowledge to practical and commercial use."

Stay up to date with Hue-Man Bookstore at www.HueManBookstore.com

HARLEM'S HEAVEN HATS
ON THE RUNWAY FOR FASHION WEEK

COLUMBIA UNIVERSITY
IN THE CITY OF NEW YORK

COLUMBIA EMPLOYMENT INFORMATION CENTER

WORKING AT COLUMBIA

With approximately 14,000 full-time employees, Columbia University is one of the largest employers in New York City. We are committed to attracting, developing, and retaining a highly qualified workforce to support our mission of excellence in education, research, and patient care. Employees come from all five boroughs and beyond, and almost 50 percent live right here in the neighborhoods of upper Manhattan.

We especially encourage our neighbors in West Harlem and throughout the city to apply for jobs at the University.

Each year, Columbia hires hundreds of non-academic employees. We offer a wide range of employment opportunities, including not only academic and research positions, but also opportunities in such diverse fields as construction, catering, finance, strategic planning, communications, library work, security, healthcare management, and a wealth of other administrative areas.

The Employment Information Center—We’re Here to Help

Since 2004, the Employment Information Center has operated in West Harlem as a source of information and a critical access point to make job applications more accessible to the local community. The Center also provides enhanced training programs and job-search counseling services designed to strengthen not only the individual applicant, but also the community.

Upon entering the Center, you will be greeted by our friendly staff, who will orient you to our resources. We have sought to create a pleasant environment in which to learn about job opportunities at the University, as well as the training programs and job-search counseling services we offer directly.

LIVE AND ONLINE JOB READINESS TRAINING PROGRAMS

As part of Columbia’s ongoing commitment to assist local residents in obtaining employment at the University, as well as elsewhere in the community, the Employment Information Center is pleased to provide a series of in-person workshops and online training programs.

LIVE TRAINING WORKSHOPS

Our in-person workshops are focused on preparing job seekers. Participants receive both detailed materials about the topics presented and hands-on practice sessions with members of our team.

Topics include:

• resumed and cover letter development
• interview skills
• dressing for success on an interview

ONLINE TRAINING PROGRAMS

We are also pleased to offer a series of online training programs in English and Spanish. These programs are designed to assist participants with their job readiness skills and overall career development.

Online training topics include:

• communication skills
• business skills
• personal development skills
• participating in seminars
• sales and customer service

LEADERSHIP

• administrative professional skills
• project management foundations
• desktop software

PLAN A VISIT

You can learn more about us at www.community-jobs.columbia.edu.

We invite you to visit the Employment Information Center and learn more about the opportunities at Columbia University.

The Center is open Monday through Friday, 9 a.m. to 5 p.m., and is conveniently located at 5180 Broadway, just south of 125th Street. Although walk-ins are welcome, we also welcome you to contact us at 212-851-1594 and make an appointment or e-mail communityjobs@columbia.edu.

The Employment Information Center is easily accessible by public transportation; take the #1 subway line or the B or M on M104 bus to 125th Street, just steps from the Center.

www.community-jobs.columbia.edu • 3180 Broadway • 212-851-1594

communityjobs@columbia.edu

11