

**Manhattanville in West Harlem Implementation Plan Report
October 15, 2014 Submission**

Declaration Reference and Key Data

Obligation Section Number: **5.07(c)(xxv)(E)[i]-[iii]**

Obligation Page Number: **58-59**

Obligation Trigger: **Acquisition by ESD or CU of all Initial Stage 1 Condemnation Parcel(s)**

Obligation Start Date: **March 12, 2012**

Obligation End Date: **March 12, 2037 (25 Years from Commencement of the Center's Full Operation)**

Obligation Status: **In Compliance**

Obligation

The Columbia Employment Information Center (CEIC) will assist local residents in the identification of business, education, training, and career opportunities that provide opportunities for hands-on learning, and competency based instruction based on industry standards. Such programs shall include one group session per month where up to forty (40) persons per session will receive: (5 of 6 services provided by the Center identified in Declaration item number 5.07(c)(xxv).)

[i] Referrals for skills training, internships and work-based learning opportunities with CU and through community-based organizations supported by CU.

[ii] A catalog of CU's community-outreach programs.

[iii] Access to work-based learning programs for high school students, high school dropouts, individuals transitioning from welfare-to-work, individuals with special needs, and veterans.

Evidence of Compliance

1. Annual listing of organizations that provide business, education, training, and career opportunities available at the CEIC
2. Link to CEIC's webpage listing sessions offered

Columbia University's Implementation Plan and all supporting documentation are made available on the Community Services Webpage at www.columbia.edu/communityservices. For more information about communications and outreach efforts regarding the obligations, please refer to the Annual Community Outreach and Communications Report, which is also available on the Community Services Webpage.

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EOC Checklist for Obligation 5.07(c)(xxv)(E)[i]-[iii]:

Please check to verify EOC items submitted for review.

- 1. Annual Listing of organizations that provide business, education, training, and career opportunities available at the Center
- 2. Link to CEIC's webpage listing sessions offered

Monitor's Notes / Comments:

Status:

Please check to indicate the status of Obligation 5.07(c)(xxv)(E)[i]-[iii]:

- In Compliance
- In Progress
- Not In Compliance
- Not Triggered

Listing of Organizations that Provide Business, Education, Training and Career Opportunities

	1	2	3	4	5	6	7	8	9	10	11
NYC AGENCY EDUCATION & WORKFORCE TRAINING INCLUDES:	Services for Small Businesses	Integrated support services	Classes for skilled trades	Classes for Administrative Support	Classes for Technology	Classes for Management	Classes for Administration	Skills Training	Internships	Work-based learning opportunities	Work-based learning programs for high school students
Do they provide bilingual services? (Y/N)	Y										
Employment											
Workforce 1	x	x	x					x	x	x	x
Strive	x	x	x						x	x	
Abyssinian Development Corporation			x					x	x		x
Bronx Works	x	x	x		x			x	x	x	
Northern Manhattan Improvement Corporation	x	x	x		x			x	x		
HCCI			x					x			
Goodwill Industries											
AARP Foundation		x	x	x	x			x			
FEGS	x	x							x		
Volunteers of America		x						x		x	
Grant Associates		x									
Henkels & McCoy			x	x	x			x	x	x	x
West Harlem Group Assistance	x	x	x		x			x	x		
Education (GED, ESOL, Literacy)											
Community Impact (Columbia University)	x	x	x	x	x			x	x	x	
Harlem YMCA	x	x	x								
Literacy Partners	x	x	x					x	x		
Small Business Development											
Harlem Business Alliance	x	x									
Workforce 1 Business Solutions	x	x	x	x	x	x	x	x			
Governmental Agency Partners											
Department of Veteran's Affairs	x	x									
NYCHA	x	x									
Department for the Aging	x	x	x					x			
CUNY	x	x	x	x	x	x	x	x	x		
NYC Economic Development Corporation	x	x									
NYC Department of Health & Mental Hygiene	x	x									
NYC Human Resources Administration	x	x									
NYC Parks & Recreation	x	x									
NYC of Youth & Community Development	x	x	x						x	x	x

Listing of Organizations that Provide Business, Education, Training and Career Opportunities

	12	13	14	15	16
NYC AGENCY EDUCATION & WORKFORCE TRAINING INCLUDES:	Work-based learning programs for high school dropouts	Work-based learning programs for individuals transitioning from welfare-to-work	Work-based learning programs for individuals with special needs	Work-based learning programs for veterans	Leasing Space
Do they provide bilingual services? (Y/N)					
Employment					
Workforce 1	x	x		x	x
Strive					
Abyssinian Development Corporation	x	x			
Bronx Works					
Northern Manhattan Improvement Corporation					
HCCI					
Goodwill Industries					
AARP Foundation				x	
FEGS		x	x		
Volunteers of America	x	x	x	x	
Grant Associates					
Henkels & McCoy	x				
West Harlem Group Assistance					
Education (GED, ESOL, Literacy)					
Community Impact (Columbia University)					
Harlem YMCA					
Literacy Partners					
Small Business Development					
Harlem Business Alliance					
Workforce 1 Business Solutions					
Governmental Agency Partners					
Department of Veteran's Affairs					
NYCHA					
Department for the Aging					
CUNY					
NYC Economic Development Corporation					
NYC Department of Health & Mental Hygiene					
NYC Human Resources Administration					
NYC Parks & Recreation					
NYC of Youth & Community Development	x	x			

Columbia Employment Information Center (CEIC)

Link to CEIC's webpage listing sessions offered

<http://community-jobs.columbia.edu>

Columbia University in the City of New York Directory | Help

EMPLOYMENT INFORMATION CENTER



FREE JOB READINESS TRAINING FOR THE COMMUNITY

Topics at each session include Interviewing Skills, Résumé Building, Job Search Strategies and tips on how to Dress for Success.

Our free workshops for the community last two hours and begin promptly at 3:00 p.m.

Summer 2014 Free Workshop Dates

Our free workshops are usually held the first Wednesday of the month. Our summer and fall 2014 dates are:

- July 2, 2014
- August 6, 2014
- September 3, 2014
- October 1, 2014
- November 5, 2014
- December 3, 2014

To reserve your seat, call 212-851-1551 or email us at communityjobs@columbia.edu today.



OUR SERVICES

We're here to help. When you visit the Center, you will be greeted by our friendly staff, who will orient you to all the Center's resources. We have sought to create a pleasant environment in which to learn about job opportunities at the University, as well as the training programs and job search counseling services offered directly through the Center.

The Center is more than an access point to apply for open positions at the University—when you visit, you can also obtain job search assistance and participate in training programs.

Center staff help facilitate the hiring process, but schools and departments remain responsible for hiring decisions and informing candidates of direct employment offers.

Staff at the Center area available for personal one-on-one meetings to assist with a job search. In these meetings, we cover the following areas:

- Plan and discuss the job search strategy, and identify positions that best match experience or career interests
- Review the résumé and cover letter, and provide feedback on potential areas for improvement
- Conduct mock interviews to help prepare for future interviews with Columbia University hiring managers or other potential employers
- Provide referrals to community resources to further assist with individual needs

WHAT'S NEW

In February 2014, the Center for Urban Community Services (CUCS) presented the CEIC with a certificate of appreciation. In recognition of our commitment, dedication and continued support of their employment program.



On December 5, 2013, the CEIC was presented with a Distinguished Partner of the Year Award from the Jobs Plus Program at Hostos Community College. The CEIC received the award for its partnership with Jefferson Houses in the South Bronx, as part of the Center's local hiring initiatives.

The award was one of six which Jobs Plus gave to participating organizations for placing a significant number of NYCHA residents in jobs during the past year.

The CEIC works with Jefferson Houses and other local communities to both support job placement at Columbia and provide free job readiness training.

VISIT THE CENTER

We invite you to visit the Employment Information Center to learn more about the opportunities available at Columbia University.

The Center is open, and is conveniently located at 3180 Broadway, just south of 125th Street. Walk-ins are welcome, or you may make an appointment.

During the Center's regular business hours – Monday through Friday, 9 a.m. to 5 p.m. – staff are available to answer questions and provide information related to construction activity and employment opportunities. Walk-ins are welcome, or you may make an appointment.

After regular business hours, you are welcome to call our 24-hour hotline at 212-851-1551 that provides general information about the Center, information on Columbia University job opportunities, information on construction activities and information on construction-related job opportunities.

The Center is easily accessible on public transportation: Take the 1 subway line, the M4 bus or M104 bus to 125th Street, just steps from the Center.

Employment Information Center
3180 Broadway
212-851-1551 - 24-hour hotline
communityjobs@columbia.edu
Monday to Friday, 9 a.m. to 5 p.m.

Apply for Open Positions

For information about openings at Columbia University, please visit our online employment application systems. Both sites are available 24 hours each day, enabling you to browse and apply for positions.

[How to Apply for Jobs at Columbia](#) gives detailed instructions on using the online application systems.