**Declaration Reference and Key Data**

Obligation Section Number: **5.07(c)(xxv)(D)**

Obligation Page Number: **58**

Obligation Trigger: **Acquisition by ESD or CU of all Initial Stage 1 Condemnation Parcel(s)**

Obligation Start Date: **March 12, 2012**

Obligation End Date: **March 12, 2037 (25 Years from Commencement of the Center's Full Operation)**

Obligation Status: **In Compliance**


**Obligation**

The Columbia Employment Information Center (CEIC) will coordinate and host job fairs and job training/job readiness in the community not less than once a year. (4 of 6 services provided by the Center identified in Declaration item number 5.07 (c)(xxv).)


**Evidence of Compliance**

1. Copies of annual job fair advertisements
2. Link to Jobs at Columbia (JAC) listing vacant positions to inform job fair attendees, where possible
3. Link to online training portal
4. Link to CEIC website with information regarding live job readiness training workshops

Columbia University's Implementation Plan and all supporting documentation are made available on the Community Services Webpage at www.columbia.edu/communityservices. For more information about communications and outreach efforts regarding the obligations, please refer to the Annual Community Outreach and Communications Report, which is also available on the Community Services Webpage.

**EOC Checklist for Obligation 5.07(c)(xxv)(D):**

Please check to verify EOC items submitted for review.

☐ 1. Copies of annual job fair advertisements

☐ 2. List of vacant positions to inform job fair attendees, where possible

☐ 3. Link to online training portal

☐ 4. Link to CEIC website with information regarding live job readiness training workshops

**Monitor's Notes / Comments:**

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**Status:**
Please check to indicate the status of Obligation 5.07(c)(xxv)(D):

☐ In Compliance

☐ In Progress

☐ Not In Compliance

☐ Not Triggered

## Annual Report: Columbia Employment Information Center (CEIC) Job Fairs

State Submission Annual Reporting Period: **October 2013 - September 2014**

### Job Fairs Hosted by Columbia University

| Name of Job Fair | Job Fair Host(s) | Date | Location |
|---|---|---|---|
| Career & Education Readiness Expo | Columbia Employment Information Center (CEIC) and The Office of Government & Community Affairs | November 19, 2013 | Columbia University, Alfred Lerner Hall 2920 Broadway |

### Job Fairs in which Columbia University Participated

| Name of Job Fair | Job Fair Host(s) | Date | Location |
|---|---|---|---|
| 2013 Rangel Career Fair | Representative Charles Rangel | November 12, 2013 | City College of New York Great Hall of Shepard Hall 160 Convent Avenue at 138th Street |
| 55+ Day of Empowerment Career Fair | AARP Foundation, Senior Community Service Employment Program | April 24, 2014 | Alhambra Ballroom 2116 Adam Clayton Powell Jr. Blvd (126th &7 Ave) |
| 2014 Rangel Career Fair | Representative Charles Rangel | May 15, 2014 | Riverbank State Park- Cultural Theater 679 Riverside Drive at 145th Street New York, NY 10031 |
| 2014 Rangel Career Fair | Representative Charles Rangel | June 4, 2014 | Roberto Clemente State Park- Gymnasium 301 W. Tremont Ave. Bronx, NY 10453 |

### Additional Supporting Documentation

● Copies of Job Fair advertisement flyers

# Career & Education Readiness Expo

Education and Job Training Available for Youth
in the Harlem Community •
Realities of the Workplace • Employment Application Process •
Opportunities for GED Preparation •
College Readiness • Unionized Apprenticeships

**Date:**               **Tuesday, November 19, 2013**

**Time:**               **10:00am to 3:00pm**

**Location:**        **Columbia University**
                    **Alfred Lerner Hall**
                    **2920 Broadway**

**Pre-Register for the event by going to**
**HarlemYouthExpo.Eventbrite.com**
Walk-ins welcomed, pre-registration preferred

Sponsored by Columbia University's Employment & Information Center and
The Office of Government and Community Affairs

If you have any questions or comments, please contact the
Education Training Hotline at (212) 851-0207.

# Expo Para Preparación De Educación & Carrera

Educación y Capacitación Laboral Disponible Para la Juventud en la Comunidad de Harlem • Proceso de Solicitud de Empleo • Oportunidades Para la Preparación Para el GED • Preparación Universitaria • Información Sobre Aprendizajes con Sindicatos

**Día:** **Martes, 19 de Noviembre**

**Hora:** **10:00am a 3:00pm**

**Ubicado en:** **Columbia University**
**Alfred Lerner Hall**
**2920 Broadway**

## Pre-Registro para el evento disponible en
### HarlemYouthExpo.Eventbrite.com
Walk-ins bienvenidos, pre-registro preferido

Patrocinado por el Centro do Información y Empleo de Columbia University y la Oficina de Asuntos Gubernamentales y Comunitarios

Para mas información, por favor llame a la Línea Directa de Educación y Entrenamiento - (212) 851-0207.
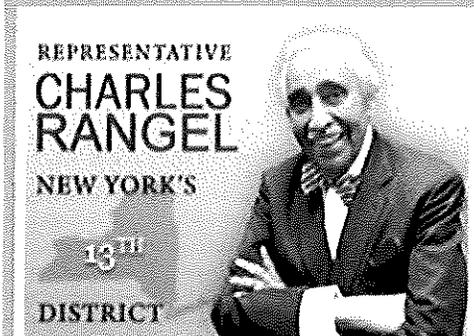
SIGN UP FOR **UPDATES**

*\*Subscribers to the Rangel's E-news are the first to receive updates from me. Please visit rangel.house.gov to sign up.*

# 2013 Rangel Career Fair
## Tuesday, November 12, 2013
### 10:00 AM - 2:00 PM
### (Doors open from 10:00 AM -1:15 PM)

### City College of New York
### Great Hall of Shepard Hall
### 160 Convent Avenue at 138th Street
### New York, NY 10031

*Please bring multiple copies of your current resume!*
*Business attire - No backpacks/large bags allowed inside*

**Meet representatives from organizations such as: AFLAC, Cablevision, SiriusXM, Time Warner Cable, T-Mobile, Yeshiva University, Columbia University, Health Plus,  U.S. State Department, U.S. Secret Service, New York State Police, NYPD, NYFD, NYPL, TSA, MTA, New York Life Insurance Company and many more.**

🏠 **rangel.house.gov**

📘 **facebook.com/cbrangel**

📷 **cbrangel**

the City College of New York

**RSVP at http://rangel.house.gov/careerfair2013**

For more info email: NY13Jobs@mail.house.gov OR      Call the DC Office at 202) 225–4365

# THURSDAY, APRIL 24, 2014
## 55+ Day of Empowerment Career Fair
### 10:00a.m. – 4:00p.m.

**Alhambra Ballroom**
2116 Adam Clayton Powell Jr. Blvd (126th & 7th Ave)
New York, NY 10027
(212) 222-6940

**Trains:** 2, 3, 4, 5, 6, A, B, C, D to 125th Street
**Buses:** M100 ,M101, Bx15, M60 to 125th & 7th Ave

- Employers onsite
- Bring plenty of resumes
- Dress professionally
- Wheelchair accessible
- Motivational speakers
- Special guest

This Career Fair will allow You, the AARP Foundation Participant, to connect with potential employers to gain employment opportunities that will provide the lifeline that you need.

**UPDATES**

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# 2014 Rangel Career Fair

## Thursday, May 15, 2014

### 10:00 AM to 2:00 PM
### Riverbank State Park - Cultural Theater
### 679 Riverside Drive at 145th Street
### New York, NY 10031

*Please bring multiple copies of your current resume!*
*Business attire - No backpacks/large packs allowed Inside*

Meet representatives from organizations such as: AFLAC, Bloomingdale's, Cablevision, Federal Aviation Administration, New York Life, New York Public Library, NYPD, NYS State Parks-Riverbank, North American Power, Peace Corps, US Postal Inspector, Walmart, Wells Fargo, and many more.

U.S. Department of Labor Workshop:
How to Effectively Apply/Compete for Federal Jobs at 1:00 pm.

rangel.house.gov
facebook.com/cbrangel
@cbrangel

RIVERBANK STATE PARK
20th Anniversary

**RSVP at: http://Rangel.House.Gov/careerfair2014**
For more info email: NY13jobs@mail.house.gov OR call the DC office at 202-225-4365

**UPDATES**

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# 2014 Rangel Career Fair

## Wednesday, June 4, 2014

### 10:00 AM to 2:00 PM

### Roberto Clemente State Park - Gymnasium
### 301 W. Tremont Ave., Bronx,
### New York, 10453

*Please bring multiple copies of your current resume!*
*Business attire - No backpacks/large packs allowed inside*

Meet representatives from organizations such as: AARP Foundation, AHRC NYC, Board of Elections City of New York, Concerned Home Managers for the Elderly, Inc., DeVry College of New York, New York City Fire Department, Office of Recruitment and Diversity, New York City Police Department, New York Unified Court System, Nontraditional Employment for Women, Opportunities for a Better Tomorrow, Pennsylvania State Police, Progressive Home Health Services, US Postal Inspection Service, and many more.

rangel.house.gov
facebook.com/cbrangel
@cbrangel

ASL Interpreters
Available On site

**RSVP at:** http://Rangel.House.Gov/junecareerfair
For more info email: NY13jobs@mail.house.gov OR call the DC office at 202-225-4365

## Columbia Employment Information Center (CEIC)

**Link to Jobs at Columbia (JAC)**
**listing vacant positions to inform job fair attendees, where possible:**

https://jobs.columbia.edu/applicants/jsp/shared/frameset/Frameset.jsp?time=1335193183562

## Columbia Employment Information Center (CEIC)

### Link to Online Training Portal:

https://skillsatcolumbia.skillport.com/

# Columbia Employment Information Center (CEIC)

**Link to CEIC website with information regarding live job readiness training workshops:**

http://community-jobs.columbia.edu

Columbia University in the City of New York

Directory | Help

# EMPLOYMENT INFORMATION CENTER

## FREE JOB READINESS TRAINING FOR THE COMMUNITY

Topics at each session include Interviewing Skills, Résumé Building, Job Search Strategies and tips on how to Dress for Success.

Our free workshops for the community last two hours and begin promptly at 3:00 p.m.

### Summer 2014 Free Workshop Dates

Our free workshops are usually held the **first Wednesday of the month**. Our summer and fall 2014 dates are:

- July 2, 2014
- August 6, 2014
- September 3, 2014
- October 1, 2014
- November 5, 2014
- December 3, 2014

To reserve your seat, call 212-851-1551 or email us at communityjobs@columbia.edu today.

## OUR SERVICES

We're here to help. When you visit the Center, you will be greeted by our friendly staff, who will orient you to all the Center's resources. We have sought to create a pleasant environment in which to learn about job opportunities at the University, as well as the training programs and job search counseling services offered directly through the Center.

The Center is more than an access point to apply for open positions at the University—when you visit, you can also obtain job search assistance and participate in training programs.

Center staff help facilitate the hiring process, but schools and departments remain responsible for hiring decisions and informing candidates of direct employment offers.

Staff at the Center area available for personal one-on-one meetings to assist with a job search. In these meetings, we cover the following areas:

- Plan and discuss the job search strategy, and identify positions that best match experience or career interests
- Review the résumé and cover letter, and provide feedback on potential areas for improvement
- Conduct mock interviews to help prepare for future interviews with Columbia University hiring managers or other potential employers
- Provide referrals to community resources to further assist with individual needs

To book a meeting with one of our staff, please contact us at 212-851-1551.

## WHAT'S NEW

In February 2014, the Center for Urban Community Services presented the CEIC with a certificate of appreciation, in recognition of our commitment, dedication and continued support of their employment program.

On December 5, 2013, the CEIC was presented with a Distinguished Partner of the Year Award from the Jobs Plus Program at Hostos Community College. The CEIC received the award for its partnership with Jefferson Houses in the South Bronx, as part of the Center's local hiring initiatives.

The award was one of six which Jobs Plus gave to participating organizations for placing a significant number of NYCHA residents in jobs during the past year.

The CEIC works with Jefferson Houses and other local communities to both support job placement at Columbia and provide free job readiness training.

## VISIT THE CENTER

We invite you to visit the Employment Information Center to learn more about the opportunities available at Columbia University.

The Center is open, and is conveniently located at 3180 Broadway, just south of 125th Street. Walk-ins are welcome, or you may make an appointment.

During the Center's regular business hours – Monday through Friday, 9 a.m. to 5 p.m. – staff are available to answer questions and provide information related to construction activity and employment opportunities. Walk-ins are welcome, or you may make an appointment.

After regular business hours, you are welcome to call our 24-hour hotline at 212-851-1551 that provides general information about the Center, information on Columbia University job opportunities, information on construction activities and information on construction-related job opportunities.

The Center is easily accessible on public transportation: Take the 1 subway line, the M4 bus or M104 bus to 125th Street, just steps from the Center.

**Employment Information Center**
3180 Broadway
212-851-1551 - 24-hour hotline
communityjobs@columbia.edu
**Monday to Friday, 9 a.m. to 5 p.m.**

### Apply for Open Positions

For information about openings at Columbia University, please visit our online employment application systems. Both sites are available 24 hours each day, enabling you to browse and apply for positions.

How to Apply for Jobs at Columbia gives detailed instructions on using the online application systems.

- Jobs at Columbia (JIC)