Final Declaration Reference and Key Data

Section Number: 5.07 (c)(ix)	Obligation Trigger: When Upper Level Students Matriculate
Page Number: 54	Obligation Start Date: Beginning of 2012-2013 Academic Year
	Obligation End Date: End of 2036-2037 Academic Year (25 Years from Commencement)
	Status: In Compliance

Obligation

Availability of Faculty. Commencing with the academic year in which the School matriculates upper level students eligible for competing in regional and national math, science and engineering competitions, CU shall endeavor in good faith to make its faculty from existing campuses available to upper level students from the School interested in competing in regional and national math, science and engineering competitions. As the Project Site is developed, CU shall endeavor in good faith to make its faculty from the Project Site available to upper level students at the School interested in competing in regional and national math, science and engineering competitions. Such support shall continue for a 25-year period from commencement.

Process

CU will encourage its math, science, and engineering faculty to provide opportunities for mentorships or research and project opportunities to students from the NYCDOE Math, Science, and Engineering school.

External Communications

Please see Annual Community Outreach and Communications Plan for upcoming year.

Evidence of Compliance

1.   Annual report

Monitor Notes

Annual Report: Availability of Faculty

For the 2012-2013 school year, the staff and students at Columbia Secondary School for Math, Science, and Engineering have benefitted from the following interactions/services from the faculty at Columbia University.

Faculty/ Staff Member	Department	CSS-MSE Staff Member	Project/Purpose	Time Period
▮▮▮▮▮▮	Teachers College	▮▮▮▮▮▮▮▮, ▮▮▮▮▮▮ ▮▮▮▮	Providing support to CSS-MSE as one of the TC Partnership Schools, including workshops for teachers of English, and for school leadership	Monthly, during the 2012-2013 school year
▮▮▮▮▮▮ ▮▮▮▮	School of Continuing Education	▮▮▮▮▮▮▮▮ ▮▮▮▮▮	Creating admissions and enrollment processes for CSS-MSE students	Monthly, during the 2012-2013 school year
▮▮▮▮▮	Math Department	▮▮▮▮▮▮▮▮, ▮▮▮▮▮	Consults with CSS-MSE staff on math curriculum to ensure good integration with CU courses	September 2012, January 2013
▮▮▮▮	Provost's Office	▮▮▮▮▮▮▮	Improving existing admissions structures for CSS-MSE students to enroll in the School of Continuing Education (SCE) through meetings with SCE and CSS staff. Continue providing outreach and introductions to University departments.	Weekly, monthly, ongoing
			Serve on Friends of CSS, a non-profit organization whose aim is supporting the curricular and extracurricular activities of CSS.	Ongoing
			Met with NYC DOE Chancellor and staff to address administrative issues. Secured $175,000 in additional funding from Office of the Provost for FY 2014.	Summer 2013
▮▮▮▮	Office of Alumni and Development	▮▮▮▮▮▮▮	Based on fundraising study, working with Friends of CSS and Principal to identify and cultivate potential donors.	Summer 2013 and ongoing through Summer 2013
▮▮▮▮▮	Provost's Office	▮▮▮▮▮▮▮	Providing administrative coordination. Assisting with production of CSS-MSE 2014 graduation.	Summer 2013 and ongoing
			Assisted in preparation for annual meeting with NYC DOE Chancellor.	Summer 2013
▮▮▮▮▮▮	Student and Administrative Services	▮▮▮▮▮▮▮	Negotiating retail contribution from Barnes & Noble to decrease cost of text books required for Columbia classes.	Summer 2013-Fall 2013
▮▮▮	Fu School of Engineering	▮▮▮▮	Collaborated with ▮▮▮▮▮ in lab-based studies around engineering topics for CSS curriculum.	Summer 2013
▮▮▮▮▮	Summer Principals Academy	▮▮▮▮▮	Taking courses in administration and supervision through the Summer Principals Academy in order to support work as an administrative intern at CSS during the 2013-14 school year.	Summer 2013-2014

Additional Supporting Documentation

- Letter dated July 3, 2013 from the Principal of Columbia Secondary School verifying Columbia University's compliance ☐
- Letter dated September 13, 2013 from the Principal of Columbia Secondary School verifying Columbia University's compliance ☐

COLUMBIA SECONDARY SCHOOL

for Math, Science, & Engineering

425 West 123rd Street, New York, NY 10027

A Public School, Community, and University Partnership Challenging Academics – A Passion for Reason and Knowledge – Strength in Diversity

Memorandum

From: Miriam Nightengale, Principal

To: ██████████ Office of the Provost, Columbia University

RE: Columbia University Faculty/Columbia Secondary School Staff Interactions

Updated: July 3, 2013

In the 2012-13 school year, staff, and students at Columbia Secondary School for Math, Science and Engineering have benefitted from the following interactions/services from the faculty at Columbia University.

University Faculty/Staff Member	Department	CSS-MSE Staff Member	Project/Purpose	Time Period
██████	Provost's Office	██████ ██████	Creating admissions structures for CSS-MSE students to enroll in the School of Continuing Education, Providing outreach and introductions to university departments, Representing CU at monthly board meetings at CSS-MSE	Weekly, monthly, ongoing during 2012-13 school year
██████	Provost's Office	██████ ██████	Serve on Friends of CSS, a non-profit organization whose aim is supporting the curricular and extracurricular activities of CSS	March 2013-ongoing
██████	Office of Alumni and Development	██████ ██████	Completed a fundraising study for Friends of CSS	Spring 2013
██████	Teachers College	██████ ██████, ██████,	Providing support to CSS-MSE as one of the TC Partnership Schools, including workshops for teachers of English, and for school leadership	Monthly, ongoing during the 2012- 13 school year
██████, ██████	School of Continuing Education	██████ ██████, ██████	Creating admissions and enrollment processes for CSS-MSE students	Monthly, ongoing 2012-2013 school year
██████ ██████	Math Department	██████ ██████, ██████	Consults with CSS-MSE staff on math curriculum to ensure good integration with CU courses	September 2012, January 2013

University Faculty/Staff Member	Department	CSS-MSE Staff Member	Project/Purpose	Time Period
██████, ██████ ██████	Chemistry Department	██████ ██████, ██████, ██████	Consults with CSS-MSE staff on science curriculum to ensure good integration with CU courses	Monthly, ongoing during the 2012- 13 school year
██████ ██████	Fu School of Engineering	██████ ██████	Developing outreach programs for CSS-MSE staff and students to better integrate CSS engineering sequence with CU engineering courses	Monthly, ongoing during the 2012- 13 school year
██████	School of Engineering	██████, 4 CSS-MSE students	Mentoring Robotics First Team	October 2012- March 2013
██████ ██████	Double Discovery Program	██████, 90 CSS-MSE students	Providing academic support services to CSS-MSE students	Weekly, 2012- 13 school year
██████ ██████	Classics Department	██████, ██████, 20 CSS-MSE students	Taught an after-school Latin course at CSS	Fall 2012
██████ ██████	Human Resources (CUHR)	6 CSS-MSE students	Provided CSS-MSE students with internships	Summer 2012

Sincerely,

Miriam Nightengale
Columbia Secondary School Principal
██████████████████████████

COLUMBIA SECONDARY SCHOOL
for Math, Science, & Engineering
425 West 123rd Street, New York, NY 10027

A Public School, Community, and University Partnership Challenging Academics – A Passion for Reason and Knowledge – Strength in Diversity

Memorandum

From: Miriam Nightengale, Principal

To: ▮▮▮▮▮▮▮, Office of the Provost, Columbia University

RE: Columbia University Faculty/Columbia Secondary School Staff Interactions

Updated: September 13, 2013

From June 25-September 13, 2013 the staff and students at Columbia Secondary School for Math, Science, and Engineering have benefitted from the following interactions/services from the faculty at Columbia University.

University Faculty/Staff Member	Department	CSS-MSE Staff Member	Project/Purpose	Time Period
▮▮▮▮▮	Provost's Office	▮▮▮▮	Improving existing admissions structures for CSS-MSE students to enroll in the School of Continuing Education (SCE) through meetings with SCE and CSS staff. Continue providing outreach and introductions to University departments.	Weekly, monthly, ongoing
			Serve on Friends of CSS, a non-profit organization whose aim is supporting the curricular and extracurricular activities of CSS.	Ongoing
			Met with NYC DOE Chancellor and staff to address administrative issues. Secured $175,000 in additional funding from Office of the Provost for FY 2014.	Summer 2013
▮▮▮▮	Office of Alumni and Development	▮▮▮▮	Based on fundraising study, working with Friends of CSS and Principal to identify and cultivate potential donors.	Summer 2013 and ongoing through 2013
▮▮▮	Provost's Office	▮▮▮▮	Providing administrative coordination. Assisting with production of CSS-MSE 2014 graduation.	Summer 2013 and ongoing
			Assisted in preparation for annual meeting with NYC DOE Chancellor.	Summer 2013
▮▮▮▮	Student and Administrative Services	▮▮▮▮	Negotiating retail contribution from Barnes & Noble to decrease cost of text books required for Columbia classes.	Summer 2013-Fall 2013
▮▮▮	Fu School of Engineering	▮▮▮▮	Collaborated with ▮▮▮▮▮▮ in lab-based studies around engineering topics for CSS curriculum.	Summer 2013
Various faculty	Summer Principals Academy	▮▮▮	Taking courses in administration and supervision through the Summer Principals Academy in order to support work as an administrative intern at CSS during the 2013-14 school year.	Summer 2013-14